

**Lake County Forest Preserve District  
Operations Committee Meeting  
Monday, August 6, 2018**

The Operations Committee met Monday, August 6, 2018 at the Lake County Forest Preserves General Offices, 1899 West Winchester Road, Libertyville, Illinois.

- 1.0 **Call to Order** -With a quorum present, Chair Taylor called the meeting to order at 9:00 a.m.

**Commissioners Present:**

Craig Taylor, *Chair*  
Mary Ross Cunningham, *Vice Chair*  
Chuck Bartels  
Steve Carlson  
Bill Durkin  
Diane Hewitt  
S. Michael Rummel  
Vance Wyatt

**Also Present:**

Ann B. Maine, *President*  
Alex "Ty" Kovach  
Mike Tully  
Jim Anderson  
Jim Ballowe  
Nan Buckardt  
Katherine Hamilton-Smith  
Mary Kann  
Steve Neaman  
John Nelson  
John Tannahill  
Rebekah Snyder  
Andrew Osborne

Maureen Shelton  
Matt Norton, *Corporate Counsel*

**Absent:**

Michael Danforth  
Judy Martini  
Brent Paxton

- 2.0 **Pledge of Allegiance** – Member Wyatt led the Pledge of Allegiance.

- 3.0 **Public Comment** – None

- 4.0 **Addenda to the Agenda** – There were no addenda to the agenda.

- 5.0 **Executive Director Comments**

Executive Director Kovach distributed his report and commented on:

- Received confirmation of a \$77,000 U.S. Fish and Wildlife Services Great Lakes Coastal Program grant;
- Received confirmation of a \$92,000 grant from the IDNR Coastal Management Program;
- On July 25 the Preservation Foundation's Finance Committee met and reviewed a sample Endowment Policy;
- A meeting with the County regarding the RFP to solicit proposals for the procurement of solar power;
- The completion of Russel Road section of the Millennium Trail.

Jim Anderson, Director of Natural Resources announced the upcoming retirement of long-term employee Tom Smith.

- 6.0 **Correspondence** – None

- 7.0 **Approve Minutes**

Approve June 25, 2018 Operations Committee meeting minutes. Motion by member Cunningham, second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and the minutes were circulated for signatures.

- 8.0 **Old Business** – None

## 9.0 New Business

- 9.1 Recommend approval of a Resolution approving the transfer of cultural items from the Bess Bower Dunn Museum of Lake County's collections to the Ho-Chunk Nation. Mike Tully, Chief Operations Officer, summarized the Resolution. President Maine requested that this information go into the Board members newsletters and shared with the media. Motion by member Rummel, second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.
- 9.2 Provide Policy Direction regarding the license agreement with the Adlai Stevenson Center on Democracy at the Adlai E. Stevenson Historic Home. Mr. Tully introduced the Policy Direction. Nan Buckardt, Director of Education presented the Policy Direction and requested direction from the Committee regarding negotiation of a new license agreement with Adlai Stevenson Center on Democracy. Preliminary discussion indicates that the agreement will be for two years, with three additional one year renewals. A general discussion ensued. Mrs. Buckardt and Andrew Osborne, Superintendent of Educational Facilities responded to questions. The committee reached a consensus to proceed with negotiation of a new license agreement with Adlai Stevenson Center on Democracy.
- 9.3 Recommend approval of a Resolution Awarding a Contract for the purchase and installation of six replacement Trane Intellipak Compressors and one Variable Frequency Drive in HVAC units at the General Offices to Trane U.S. Inc., Hunt Valley, Maryland, in the amount of \$62,278.00. Mr. Tully summarized the Resolution. Motion by member Rummel, second by member Bartels. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 9.4 Approve a Resolution awarding a contract for pavement and sewage system improvements at Rollins Savanna Forest Preserve to Maneval Construction Company, Inc., Ingleside, Illinois, in a total contract amount not to exceed \$311,857.65. Mr. Tully summarized the Resolution. John Nelson, Director of Operations and Infrastructure responded to questions. Motion by member Carlson, second by member Durkin. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board
- 9.5 Recommend approval of a Resolution Awarding a Contract to Buck Bros., Inc., Wauconda, Illinois, to purchase one 2018 John Deere 1575 TerrainCut with Comfort Cab Commercial Mower with accessories in the Contract Price of \$41,925.20. Mr. Tully summarized the Resolution. Mr. Nelson responded to questions. Motion by member Durkin, second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board
- 9.6 Recommend approval of a Resolution Awarding a Contract to ALTEC Industries, Inc., Grayslake, Illinois, to purchase one 2019 Ford F550 Chassis with an ALTEC Model AT376G Telescoping Lift and accessories for a total contract price of \$102,858.00. Mr. Tully summarized the Resolution. Motion by member Cunningham, second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.
- 9.7 Recommend approval of a Resolution Awarding a Contract for Janitorial and Sanitation Supplies to North American Corporation of Glenview, Illinois, in an amount not to exceed \$30,000.00. Mr. Tully summarized the Resolution. Mr. Nelson responded to questions. President Maine requested staff consider stocking up on some supplies prior to the expiration of the contract, if it is in the District's best interest. Motion by member Carlson, second by member Cunningham. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board

10.0 Executive Session – None

11.0 Next Meeting – August 27, 2018

12.0 Adjourn – With no further business; motion by member Cunningham, second by member Wyatt, to adjourn. Voice vote being had, all in favor, the motion passed unanimously. The meeting adjourned at 9:32 a.m.

APPROVED:

	<u>Yea</u>	<u>Nay</u>		<u>Yea</u>	<u>Nay</u>
 Craig Taylor, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Diane Hewitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Mary Ross Cunningham, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Judy Martini	<input type="checkbox"/>	<input type="checkbox"/>
 Chuck Bartels	<input type="checkbox"/>	<input type="checkbox"/>	_____ Brent Paxton	<input type="checkbox"/>	<input type="checkbox"/>
_____ Steve Carlson	<input type="checkbox"/>	<input type="checkbox"/>	 S. Michael Rummel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Michael Danforth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Vance Wyatt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>			