

**Lake County Forest Preserve District  
Operations Committee Meeting  
Monday, August 27, 2018**

The Operations Committee met Monday, August 27, 2018 at the Lake County Forest Preserves General Offices, 1899 West Winchester Road, Libertyville, Illinois.

- 1.0 **Call to Order** -With a quorum present, Chair Taylor called the meeting to order at 9:00 a.m.

**Commissioners Present:**

Craig Taylor, *Chair*  
Mary Ross Cunningham, *Vice Chair*  
Chuck Bartels  
Michael Danforth  
Bill Durkin  
Diane Hewitt  
Judy Martini  
S. Michael Rummel  
Vance Wyatt

**Absent:**

Steve Carlson  
Brent Paxton

**Also Present:**

Ann B. Maine, *President*  
Alex "Ty" Kovach  
Mike Tully  
Jim Ballowe  
Nan Buckardt  
Mary Kann  
Steve Neaman  
John Nelson  
John Tannahill  
Randy Seebach  
Rebekah Snyder  
Debbie Boness  
Lisa Roberts

Maureen Shelton  
Pam Taylor  
Matt Norton, *Corporate Counsel*

- 2.0 **Pledge of Allegiance** – Member Danforth led the Pledge of Allegiance.

- 3.0 **Public Comment** – None

- 4.0 **Addenda to the Agenda** – There were no addenda to the agenda.

- 5.0 **Executive Director Comments**

Executive Director Kovach distributed his report and commented on:

- Recent Kids Nature FunFest and Bess Bower Dunn birthday events held;
- The Preservation Foundation's recent Fall Classic at ThunderHawk Golf Club; Board of Directors quarterly meeting; and FredFest;
- Fall 2018 issue of Horizons featuring the 30<sup>th</sup> birthday of the District's education hawk;
- Update on the District's ADA consultant's evaluation.

- 6.0 **Correspondence** – None

- 7.0 **Approve Minutes**

Approve August 6, 2018 Operations Committee meeting minutes. Motion by member Cunningham, second by member Wyatt. Member Martini stated that she would abstain on the vote because she was not in attendance on August 6. Voice vote being had, the motion passed with member Martini abstaining. The minutes were circulated for signatures.

- 8.0 **Old Business** – None

## 9.0 New Business

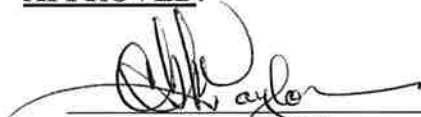
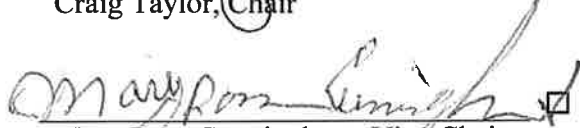



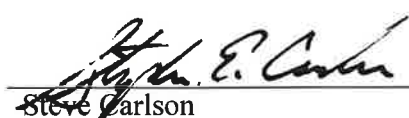
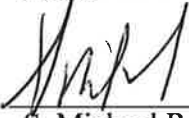
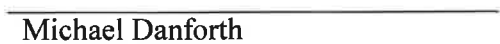


- 9.1 Recommend approval of a Resolution awarding a contract for the purchase of Accounts Payable and Other Financial Software and related services to Tyler Technologies, Dallas, Texas, in the Contract Price of \$83,100.00. Mike Tully, Chief Operations Officer, summarized the Resolution. Steve Neaman, Director of Finance responded to questions. Motion by member Wyatt, second by member Hewitt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 9.2 Recommend approval of a Resolution awarding a Contract for the purchase of video surveillance equipment and services to Computer Power Systems, LLC, Grayslake, Illinois, in the Contract Price of \$29,300.00. Mr. Tully summarized the Resolution. Motion by member Cunningham, second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.
- 9.3 Recommend Approval of a Resolution Authorizing Change Order No. 2 to the Contract with Blackbaud, Inc. for Donor Management Software. Mr. Tully summarized the Resolution. Rebekah Snyder, Chief Development Officer/Executive Director of the Preservation Foundation responded to questions. Motion by member Rummel, second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.
- 9.4 Recommend Approval of a Resolution Awarding a Contract to Altorfer Industries, Inc., Elmhurst, Illinois, to purchase two 2018 Caterpillar Model 299D2 XHP "Land Management Two" Compact Track Loaders and accessories and one Fecon FH74SS Mulcher Head for a total amount of \$210,211.47. Mr. Tully summarized the Resolution. Motion by member Durkin, second by member Martini. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 9.5 Recommend approval of a Resolution Awarding a Contract to National Auto Fleet Group, Watsonville, California, for the purchase of one 2019 International HV 507 4X4 Truck with a Unilift T20000 Hook Lift and 14' Body in the Contract Price of \$169,224.00. Mr. Tully summarized the Resolution. Motion by member Bartels, second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 9.6 Recommend approval of a Resolution awarding renewals of Contracts for the Purchase of Motor Fuel to Petroleum Traders Corporation, Fort Wayne, Indiana, and Avalon Petroleum Co. Inc., Kankakee, Illinois for a 1-year period from October 13, 2018 through October 12, 2019. Mr. Tully summarized the Resolution. Motion by member Cunningham, second by member Durkin. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 9.7 Recommend Approval of an Ordinance Approving an Amendment to the License Agreement with Townline Stables, LLC, to operate an Equestrian Facility at Grainger Woods Conservation Preserve. Mr. Tully introduced the Ordinance. Jim Ballowe, Director of Facilities presented it to the Committee. A general discussion ensued. Member Rummel inquired about the need for an equestrian helmet requirement on the trails. Matt Norton, Corporate Counsel responded that it is not a requirement of our Risk Management Agency (PDRMA). Chair Taylor requested that Mr. Norton confirm with PDRMA on this matter. Motion by member Cunningham, second by member Rummel. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.

10.0 **Executive Session** – Motion by Member Cunningham, second by Member Durkin to go into executive session for the purpose of discussing: Review of Closed Session Minutes and Verbatim Recordings. Roll call vote being had, the motion passed by the following votes: AYES: 9; NAYS: 0. the committee went into executive session at 9:25 am and returned to open session at 9:30 am.

11.0 **Next Meeting** – October 1, 2018

12.0 **Adjourn** – With no further business; motion by member Cunningham, second by member Wyatt, to adjourn. Voice vote being had, all in favor, the motion passed unanimously. The meeting adjourned at 9:31 a.m.

**APPROVED:**

	<u>Yea</u>	<u>Nay</u>		<u>Yea</u>	<u>Nay</u>
 Craig Taylor, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Diane Hewitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Mary Ross Cunningham, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Judy Martini	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Chuck Bartels	<input type="checkbox"/>	<input type="checkbox"/>	 Brent Paxton	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 S. Michael Rummel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Michael Danforth	<input type="checkbox"/>	<input type="checkbox"/>	 Vance Wyatt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>			