

**Lake County Forest Preserve District
Joint Committee Meeting Minutes – July 31, 2017**

Operations Committee and Finance Committee

The Lake County Forest Preserves' Operations and Finance Committees met jointly on Monday, July 31, 2017 at the Lake County Forest Preserves Operations and Public Safety Facility, 19808 West Grand Avenue, Lake Villa, Illinois.

1.0 **Call to Order** -With a quorum present, Chair Taylor called the meeting to order at 9:03 a.m.

Operations Committee Chair Taylor stated that a timely notice was received from member Chuck Bartels in accordance with the District's policy on electronic meeting attendance, requesting to attend this meeting electronically because of personal illness or disability. Chair Taylor announced that member Bartels was connected via telephone. Hearing no motion to determine that the notice did not comply with the District's policy, Chair Taylor declared member Bartels present and requested a roll call of the Operations Committee Members.

Committee Secretary Shelton called the roll for the Operations Committee. Eight Committee Members were present: Taylor, Cunningham, Bartels, Danforth, Durkin, Martini, Rummel, Wyatt. Member Hewitt arrived at 9:11 am. Absent: Carlson and Paxton.

Finance Committee Chair Rummel requested a roll call of the Finance Committee Members. Five Committee Members were present: Rummel, Pedersen, Cunningham, Durkin, Hart. Absent: Carlson and Lawlor.

President Maine requested that Member Lawlor's absence be excused. The change in the date of the Finance Committee meeting conflicted with a previously scheduled County meeting.

Also Present:

Ann B. Maine, *President*

Alex Ty Kovach, *Executive Director*

Jim Anderson

Nan Buckardt

Steve Neaman

John Nelson

John Tannahill

Rebekah Snyder

Laurel Diver

Debbie Boness

Eileen Davis

Sue Hawkins

Rebekah Snyder

Dave Burton

Greg Dickenson

Stan Frahm

Ryan Juza

Jeanna Martinucci

Michael Speckan

Andy Strom

Maureen Shelton

Matt Norton (Corporate Counsel)

Rachel Yarch (Corporate Counsel)

2.0 **Pledge of Allegiance** – Member Cunningham led the Pledge of Allegiance.

3.0 **Public Comment** – None

4.0 **Addenda to the Agenda** – There were no addenda to the agenda.

5.0 **Executive Director Comments**

Executive Director Kovach stated that we had staff in attendance. John Nelson, Director of Operations & Infrastructure introduced staff members from his department. Sue Hawkins, Public Affairs Manager introduced her newest staff member. Mr. Kovach then introduced Rachel Yarch, attorney at Burke, Warren, MacKay & Serritella, P.C.

Mr. Kovach reported on damage caused by the recent floods; update on public access projects; museum hours; Platinum accreditation for restoration at MacArthur Woods; summer day camps and winter Horizons will feature accomplishments resulting from the 2008 referendum dollars.

6.0 **New Business – Operations Committee:**

6.1 Approval of Minutes from June 26, 2017. Motion by member Cunningham, second by member Rummel. Voice vote being had, all in favor, the motion passed unanimously and the minutes were circulated for signatures.

6.2 Recommend approval of a Resolution approving an Annual Support Agreement for OnBase Document Management Software to Hyland Software, Inc., Westlake, Ohio, in the Contract Price of \$30,798.32 for Fiscal Year 2017/18. Mr. Kovach gave a summary of the recommendation. Motion by member Martini second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.

6.3 Recommend approval of a Resolution Awarding a Contract for the purchase and installation of Rooftop HVAC units at the Independence Grove Visitor Center to the Trane Company, Willowbrook, Illinois, in the amount of \$180,591.00 through a Cooperative Purchasing Network Contract, pursuant to the Illinois Governmental Joint Purchasing Act. Mr. Kovach summarized the recommendation. Motion by member Wyatt second by member Hewitt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.

7.0 **New Business – Finance Committee:**

7.1 Approval of Open and Closed Session Minutes from June 29, 2017. Motion by member Hart, second by member Pedersen. Voice vote being had, all in favor, the motion passed unanimously and the minutes were circulated for signatures.

7.2 Payment Approvals. Motion by member Durkin, second by member Cunningham to approve the legal bills for March, April and May 2017. Voice vote being had, the motion passed unanimously and the bills were circulated for signatures.

7.3 Financial Report –Director Steve Neaman summarized the June 30, 2017 preliminary year-end financial report.

8.0 **New Business – Operations Committee and Finance Committee:**

8.1 Recommend approval of a Resolution Approving an Amendment to a Lease with Nadler Golf Car Sales, Inc., for Golf Cars and Vehicles, extending the term of the Agreement for two years ending on December 31, 2019. Mr. Kovach summarized the recommendation. Operations Committee, motion by member Durkin second by member Hewitt. Voice vote being had, all in favor, the motion passed unanimously. Finance Committee, motion by member Durkin second by member Hewitt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.

8.2 Recommend approval of an Ordinance approving a five (5) year License Agreement with Brushwood Center at Ryerson Woods (“Brushwood”) for the occupation and use of the Brushwood Home and grounds (“the Building”) at Edward L. Ryerson Conservation Area. Mr. Kovach highlighted the changes in the agreement and responded to questions. Operations Committee, motion by member Cunningham second by member Martini. Voice vote being had, all in favor, the motion passed unanimously. Finance Committee, motion by member Cunningham, second by member Durkin. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.

9.0 **Executive Session** – None

10.0 **Next Meetings** – Operations Committee: August 28, 2017
Finance Committee: August 31, 2017

11.0 **Adjourn** - With no further business; Operations Committee adjournment was motioned by member Wyatt, second by member Cunningham. Finance Committee adjournment was motioned by member Pedersen Hart, second by member Hart. The meeting adjourned at 9:40 am.

**Joint Committee Minutes – July 31, 2017
Operations Committee and Finance Committee**

APPROVED:

OPERATIONS COMMITTEE:

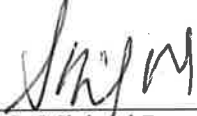
YEA NAY

FINANCE COMMITTEE:

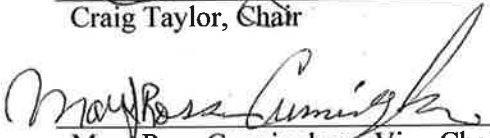
YEA NAY



Craig Taylor, Chair



S. Michael Rummel, Chair

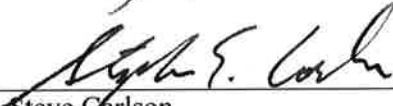


Mary Ross Cunningham, Vice-Chair




Linda Pedersen, Vice Chair

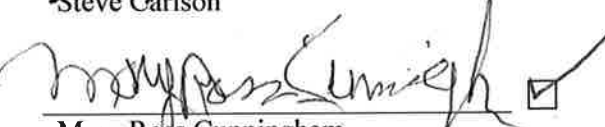
Chuck Bartels



Steve Carlson




Steve Carlson




Mary Ross Cunningham



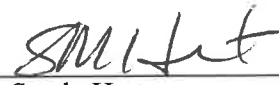
Michael Danforth



Bill Durkin



Bill Durkin



Sandy Hart



Diane Hewitt

Aaron Lawlor



Judy Martini

Brent Paxton



S. Michael Rummel



Vance Wyatt