

BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT - REGULAR JULY MEETING MINUTES
JULY 12, 2017

The Board of Commissioners of the Lake County Forest Preserve District met on Wednesday, July 12, 2017 at Edward L. Ryerson Conservation Area, Visitors Center, 21950 N. Riverwoods Road, Riverwoods, Illinois.

While awaiting a quorum, President Maine recognized Ryerson site stewards Bill Sullivan and Joan Palincsar for their volunteer service to the District over the years. She then recognized Ben Richards, YCC Program Director, who presented the District with a check for \$100,000 to fund the 2017 YCC program. YCC assistant crew leader Chris Shannon, and crew member Naomi Zilligen spoke about their experiences working in the program. They were then joined by Kathryn Vanden Berk, YCC Executive Board Chair.

Natural Resource Assistant Manager Deb Maurer gave a presentation on woodland restoration and management at the Edward L. Ryerson Conservation Area.

- 1.0 **Call to Order** – With a quorum present, President Ann Maine called the meeting to order at 11:20 a.m.
- 2.0 **Invocation or Moment of Silence** – President Maine led a moment of silence.
- 3.0 **Pledge of Allegiance** – Commissioner Craig Taylor led the Pledge of Allegiance.
- 4.0 **Roll Call of Commissioners** – President Maine stated that she received a notice from Commissioner Chuck Bartels in accordance with the District’s policy on electronic meeting attendance, requesting to attend the meeting electronically because of personal illness or disability. She confirmed Commissioner Bartels’ connection via telephone. Hearing no motion to determine that his notice did not comply with the District’s policy, President Maine declared Commissioner Bartels present.

President Maine stated, “The District’s electronic attendance policy generally requires 24-hour advance written notice to the Secretary if a Commissioner desires to attend a meeting electronically. However, if 24-hour advance written notice is impractical, a Commissioner may still attend a meeting electronically if he or she provides the Secretary notice by other means in advance of the meeting. We have received oral notice from Commissioner Lawlor that he would like to attend the meeting electronically because of personal injury or disability or other emergency. Commissioner Lawlor may attend electronically unless there is a motion to determine that his notice does not comply with the District policy. If allowed to attend electronically, under the District’s policy, Commissioner Lawlor will provide written notice to the Secretary as soon as practical following the meeting.” President Maine announced that Commissioner Lawlor was delayed at a doctor appointment, in addition to that morning’s flood from the storm. Hearing no motion to determine that his notice did not comply with the District’s policy, President Maine connected Commissioner Lawlor via telephone, declared him present, and requested a roll call of Commissioners.

Secretary Gragnani called the roll and 14 Commissioners answered present: Bartels, Calabresa, Carlson, Cunningham, Frank, Lawlor, Maine, Mathias, Pedersen, Rummel, Taylor, Weber, Werfel, Wyatt. Absent: Danforth, Durkin, Hart, Hewitt, Martini, Paxton, Wilke.

- 5.0 **Addenda to Agenda** – None
- 6.0 **Public Comment** - None
- 7.0 **President’s Report, Announcements and Special Recognition** – President Maine presented a 30-year service anniversary Resolution Debbie Griffith, Senior Human Resources Generalist. **EXHIBIT #5276**
President Maine summarized recent meetings and events, and provided other updates. She announced that

the August 3, 2017 Finance Committee meeting would be rescheduled to July 31 at 9:00 a.m. to meet jointly with the Operations Committee.

7.1 Appointment of Commissioners to Committees

President Maine announced the appointments of Commissioner Vance Wyatt to the Rules Committee, and Commissioner Bill Durkin to Vice Chair, Rules Committee. Voice vote being had, the appointments were unanimously approved by the Board.

8.0 Consent Agenda - Motion by Commissioner Mathias, second by Commissioner Wyatt to approve the Consent Agenda, items 8.1 through 8.4:

8.1 Approve Minutes of June 13, 2017

8.2 Approve a Resolution approving an Annual Support and License Agreement for Financial Software to Tyler Technologies, Inc., MUNIS Division, Falmouth, Maine, in the Contract Price of \$79,940.59 for Fiscal Year 2017/18. **EXHIBIT #5277**

8.3 Approve a Resolution awarding a Contract for the purchase of Replacement Computing Equipment to CDW-Government, Inc., Vernon Hills, Illinois, under the National IPA Technology Solutions Contract #130733, in amount not to exceed the Information Technology Replacement Fund budgeted amount of \$88,000.00. **EXHIBIT #5278**

8.4 Approve a Resolution awarding a Contract for Woody Invasive Plant Control, Clearing Phase 1 at Ray Lake Forest Preserve (Cuneo Parcel) to JH Landworks, Wauconda, Illinois, in the Contract Price of \$74,960.00. **EXHIBIT #5279**

Roll call vote being had, the motion to approve the Consent Agenda passed by the following vote:
AYES: 14, NAYS: 0.

9.0 Reports of Standing and Special Committees

• **Finance Committee:**

9.1 **Ordinance amending Personnel Policies and Procedures – New Policy on Hearing Conservation**
Motion by Commissioner Rummel, second by Commissioner Carlson to approve an Ordinance amending Personnel Policies and Procedures by adding new Personnel Policy 11.10 - Hearing Conservation. Roll call vote being had, the motion passed by the following vote: **AYES: 14, NAYS: 0. EXHIBIT #5280**

9.2 **Ordinance amending Personnel Policies and Procedures – New Policy on Ergonomics**
Motion by Commissioner Rummel, second by Commissioner Cunningham to approve an Ordinance amending Personnel Policies and Procedures by adding new Personnel Policy 11.10 - Hearing Conservation. Roll call vote being had, the motion passed by the following vote: **AYES: 14, NAYS: 0. EXHIBIT #5281**

• **Operations Committee:**

9.3 **Ordinance assigning, assuming and amending License Agreement with Catering By Michaels, Inc.**
Motion by Commissioner Taylor, second by Commissioner Rummel to approve an Ordinance approving the Assignment, Assumption and Amendment of the License Agreement Granting a Concession between the District and Catering By Michael's, Inc. Roll call vote being had, the motion passed by the following vote: **AYES: 14, NAYS: 0. EXHIBIT #5282**

9.4 **Resolution approving Amended Mosquito Management Policy**
Motion by Commissioner Taylor, second by Commissioner Wyatt to approve a Resolution approving an amended Mosquito Management Policy. Voice vote being had, the motion passed unanimously. **EXHIBIT #5283**

• **Planning Committee:**

- 9.5 **Resolution awarding Contract for Hydrologic Analysis and Services at Multiple Preserves**
Motion by Commissioner Calabresa, second by Commissioner Werfel to approve a Resolution awarding a Contract for Hydrologic Analysis, Design and Wetland Services for Multiple Preserves to Hey and Associates, Inc. in the Contract Price of \$96,876.00. Roll call vote being had, the motion passed by the following vote: **AYES: 14, NAYS: 0. EXHIBIT #5284**
- 9.6 **Resolution approving Easement Agreement with ComEd at Sun Lake Forest Preserve**
Motion by Commissioner Calabresa, second by Commissioner Weber to approve a Resolution approving an Easement Agreement with Commonwealth Edison for a Permanent Utility Easement for existing electrical poles at Sun Lake Forest Preserve. Roll call vote being had, the motion passed by the following vote: **AYES: 14, NAYS: 0. EXHIBIT #5285**
- 9.7 **Resolution approving Easement Agreement with ComEd at Van Patten Woods Forest Preserve**
Motion by Commissioner Calabresa, second by Commissioner Bartels to approve a Resolution approving an Easement Agreement with Commonwealth Edison for a Permanent Utility Easement for existing electrical poles at Van Patten Woods Forest Preserve. Roll call vote being had, the motion passed by the following vote: **AYES: 14, NAYS: 0. EXHIBIT #5286**
- 9.8 **Resolution approving Easement Agreement related to Des Plaines River Trail at Ryerson**
Motion by Commissioner Calabresa, second by Commissioner Lawlor to approve a Resolution approving an Easement Agreement with KZF Stack Real Estate, LLC, related to the Des Plaines River Trail at the Edward L. Ryerson Conservation Area. Roll call vote being had, the motion passed by the following vote: **AYES: 14, NAYS: 0. EXHIBIT #5287**
- 9.9 **Resolution approving Contract for Unexploded Ordnance On-Site Support Services**
Motion by Commissioner Calabresa, second by Commissioner Frank to approve a Resolution approving a Contract for Unexploded Ordnance On-Site Construction Support Services for Public Access Improvements at Fort Sheridan Forest Preserve to Tetra Tech, Inc., Atlanta, Georgia, in the Contract Price of \$35,732.65. Roll call vote being had, the motion passed by the following vote: **AYES: 14, NAYS: 0. EXHIBIT #5288**
- 10.0 **Old Business** – None
- 11.0 **New Business** – None
- 12.0 **Petitions and Correspondence** – Commissioner Taylor distributed his report on upcoming District events. Commissioner Cunningham provided details regarding Gospel Fest on July 30.
- 13.0 **Executive Session** – None
- 14.0 **Potential Action Following Executive Session** - None
- 15.0 **Adjourn** – With no further business, President Maine declared the meeting adjourned at 11:44 a.m.

Respectfully submitted:


Julie Gragnani
Board Secretary

Date Approved: 8-8-2017

