

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT - REGULAR JULY MEETING MINUTES
JULY 11, 2018**

The Board of Commissioners of the Lake County Forest Preserve District met on Tuesday, July 11, 2018 at Winthrop Harbor Yacht Club, 1 Yacht Club Drive, Winthrop Harbor, Illinois.

1.0 Call to Order – President Ann Maine called the meeting to order at 10:00 a.m.

2.0 Invocation or Moment of Silence – President Maine led a moment of silence.

3.0 Pledge of Allegiance – Commissioner Paul Frank led the Pledge of Allegiance.

4.0 Roll Call of Commissioners – Secretary Gragnani called the roll and 15 Commissioners answered present: Bartels, Calabresa, Carlson, Cunningham, Durkin, Frank, Hewitt, Lawlor, Maine, Martini, Mathias, Pedersen, Rummel, Weber, and Wyatt. Commissioner Werfel arrived at 10:10 a.m. Commissioner Hart arrived at 10:12 a.m. Commissioner Danforth arrived at 10:15 a.m. Absent: Paxton, Taylor, Wilke.

5.0 Addenda to Agenda – None

6.0 Public Comment - None

7.0 President's Report, Announcements and Special Recognition

- President Maine made opening remarks about being at Winthrop Harbor.
- YCC crew leader Jessie Trujillo and crew member Kip Soucie spoke about their experiences working in YCC. Bob Shears, YCC Executive Director presented a check for \$100,000 to fund the 2018 YCC program and spoke. He introduced Jim Flurry, YCC Executive Board Chair, Paul Schiff from USG, Tim Dempsey and other YCC staff present, and recognized Forest Preserve Board liaison Tom Weber.
- The Preservation Foundation exceeded their Annual Fund goal, raising \$100,300 by June 30; and more than \$2.8 million was raised in total during the fiscal year.
- The Lake Plain Coastal Restoration Project includes over 4,000 acres of coastal wetlands and prairies at Spring Bluff Forest Preserve, Chiwaukee Prairie and Illinois Beach State Park. The Lake Plain is a Ramsar site "Wetlands of International Importance". Natural Resource Director Jim Anderson gave an overview of the collaborative project and responded to questions from Commissioners.
- President Maine recognized Pat DiPercio, Community Development Director with the Village of Winthrop Harbor, who thanked the District for its conservation efforts in the area.
- President Maine introduced Illinois State Representative Sheri Jesiel.
- Science Explorers in Nature program graduation ceremony on July 13 at Greenbelt Cultural Center.
- Civil War Days was extremely hot but staff did an excellent job keeping everyone safe.
- Fort Sheridan opened on July 3.
- President Maine introduced Mark Stevens, Manager at Westrec, who manages the Illinois Department of Natural Resources' North Point Marina. Mr. Stevens gave a brief overview of the \$2 million invested to upgrade the marina's facilities and landscaping. Rep. Sheri Jesiel provided additional comments on her efforts in Springfield over the years to revitalize the area, and thanked the Board for its support.

8.0 Consent Agenda

Motion by Commissioner Mathias, second by Commissioner Weber to approve the Consent Agenda, items 8.1 through 8.4:

- 8.1 Minutes of the June 12, 2018 meeting
- 8.2 Approve a Resolution awarding a Contract to Purchase Geographical Information System Enterprise Software and Related Maintenance Services to Environmental Systems Research Institute, Inc., Redlands, California, in amount not to exceed \$137,991.50 under a State of Illinois Contract. **EXHIBIT #5403**
- 8.3 Approve a Resolution Approving an Annual Support and License Agreement for Financial Software to Tyler Technologies, Inc., MUNIS Division, Falmouth, Maine, in the Contract Price of \$104,442.00. **EXHIBIT #5404**
- 8.4 Approve a Resolution Awarding a Maintenance Agreement for OnBase Document Management Software to Hyland Software, Inc., Westlake, Ohio, in the Contract Price of \$55,044.24. **EXHIBIT #5405**

Roll call vote being had, the motion passed by the following vote: **AYES: 18, NAYS: 0.**

9.0 Reports of Standing and Special Committees

9.1 Ordinance Amending Personnel Policies and Procedures

Motion by Commissioner Rummel, second by Commissioner Carlson to approve an Ordinance amending the Personnel Policies and Procedures. Roll call vote being had, the motion passed by the following vote: **AYES: 18, NAYS: 0 EXHIBIT #5406**

9.2 Ordinance Establishing Fees and Charges for Permits, Programs, Services and Facilities

Motion by Commissioner Cunningham, second by Commissioner Hart to approve an Ordinance Establishing Fees and Charges for District Permits, Programs, Services and Facilities. Roll call vote being had, the motion passed by the following vote: **AYES: 18, NAYS: 0 EXHIBIT #5407**

9.3 Resolution awarding Contract for Barrington Greenway Initiative Technician Services

Motion by Commissioner Cunningham, second by Commissioner Danfort to approve a Resolution Awarding a Three-Year Contract for Barrington Greenway Initiative Ecological Technician Services to Friends of the Forest Preserves in the Contract Price of \$72,000.00. Roll call vote being had, the motion passed by the following vote: **AYES: 18, NAYS: 0 EXHIBIT #5408**

9.4 Resolution approving Change Order to Contract with Landscapes by Gary Weiss

Motion by Commissioner Cunningham, second by Commissioner Durkin to approve a Resolution Approving Change Order No. 1 to the Contract with Landscapes by Gary Weiss, Woodstock, Illinois for the Repair of Brick Pavers at the Independence Grove Forest Preserve Visitors Center. Roll call vote being had, the motion passed by the following vote: **AYES: 18, NAYS: 0 EXHIBIT #5409**

9.5 Resolution awarding Contract Hydrologic Restoration Planning and Drain Tile Investigation

Motion by Commissioner Calabresa, second by Commissioner Bartels to approve a Resolution Awarding a Contract for Hydrologic Restoration Planning and Design (Prairie Wolf-North) and Agricultural Drain Tile Investigation Services (Multiple Preserves) to Hey and Associates, Inc., Volo, Illinois, in the Contract Price of \$90,520.00. Roll call vote being had, the motion passed by the following vote: **AYES: 18, NAYS: 0 EXHIBIT #5410**

9.6 Resolution Approving an Environmental Land Use Control for Portion of Cahokia Flatwoods

Motion by Commissioner Calabresa, second by Commissioner Werfel to approve a Resolution Approving an Environmental Land Use Control for a portion of Cahokia Flatwoods Forest Preserve. Roll call vote being had, the motion passed by the following vote: **AYES: 18, NAYS: 0 EXHIBIT #5411**

10.0 Old Business – None

11.0 New Business - None

12.0 Petitions and Correspondence - Commissioner Cunningham reported on upcoming District events.


13.0 Executive Session – Motion by Commissioner Cunningham, second by Commissioner Rummel to go into executive session for the purpose of discussing the appointment, employment, compensation, or performance of specific employees of the District. Roll call vote being had, the motion passed by the following vote: AYES: 18, NAYS: 0. The Board went into executive session at 10:50 a.m. and returned to open session at 10:53 a.m.

President Maine announced that during closed session some Board members were concerned about discussing the process for the Executive Director's annual evaluation in executive session, therefore the discussion would take place in open session. Administration Director Mary Kann reviewed the performance appraisal form and questions that she will send to the Board for their feedback. She explained the process for completing the form and responded to questions and comments. President Maine asked Commissioners to complete and return the form in one week.

14.0 Potential Action Following Executive Session – None

15.0 Adjourn – With no further business, President Maine declared the meeting adjourned at 11:02 a.m.

Respectfully submitted:



Julie Gragnani
Board Secretary

Date Approved: 8-14-2018

ROLL CALL

BOARD OF COMMISSIONERS LAKE COUNTY FOREST PRESERVE DISTRICT

STATE OF ILLINOIS)
COUNTY OF LAKE)

July 11 SESSION, 20 18

ROLL CALL			COMMISSIONERS	QUESTIONS																			
P	A	Consent Agenda		9.1		9.2		9.3		9.4		9.5		9.6		INTO CLOSED SESSION							
				Aye	Nay	Aye	Nay	Aye	Nay	Aye	Nay	Aye	Nay	Aye	Nay	Aye	Nay	Aye	Nay	Aye	Nay	Aye	Nay
1	✓		Bartels, Chuck	✓													✓						
2	✓		Calabresa, Carol	✓													✓						
3	✓		Carlson, Steve	✓													✓						
4	✓		Cunningham, Mary Ross	✓													✓						
5	✓		Danforth, Michael @ 10:15 am	✓													✓						
6	✓		Durkin, Bill	✓													✓						
7	✓		Frank, Paul	✓													✓						
8			Hart, Sandra @ 10:12 am	✓													✓						
9	✓		Hewitt, Diane	✓													✓						
10	✓		Lawlor, Aaron	✓													✓						
11	✓		Maine, Ann	✓													✓						
12	✓		Martini, Judy	✓													✓						
13	✓		Mathias, Sidney	✓													✓						
14		X	Paxton, Brent																				
15	✓		Pedersen, Linda	✓													✓						
16	✓		Rummel, Mike	✓													✓						
17		X	Taylor, Craig																				
18	✓		Weber, Tom	✓													✓						
19			Werfel, Jeff @ 10:10 am	✓													✓						
20		X	Wilke, Terry																				
21	✓		Wyatt, Vance	✓													✓						
15			TOTALS	18 0		18 0		18 0		18 0		18 0		18 0		18 0		18 0					
at 10:00 AM			Notes:			LEAVE		LEAVE		LEAVE		LEAVE		LEAVE		LEAVE							

@ 10:00 AM

WERFEL - 10:10

HART - 10:12

DANFORTH - 10:15