

**Lake County Forest Preserves  
Finance Committee Minutes – June 8, 2017**

The Lake County Forest Preserve District Finance Committee met on Thursday, June 8, 2017. The meeting was held at the Operations and Public Safety Facility, 19808 W. Grand Ave., Lake Villa, Illinois.

**1.0 Call to order** - With a quorum present, Chair Mike Rummel called the meeting to order at 8:32 a.m.

**Committee Members Present:**

Mike Rummel, Chair  
Steve Carlson  
Bill Durkin  
Sandy Hart  
Aaron Lawlor (via phone)

**Absent:**

Linda Pedersen

**Also Present:**

Ann Maine, *President*  
Alex Ty Kovach  
Steve Neaman  
Mary Kann  
Nan Buckardt  
John Nelson  
Randy Seebach  
John Tannahill

Katherine Hamilton-Smith  
Rebekah Snyder  
Pat Bovill  
Alex Eichman  
Shawn White  
Linda Thompson  
Matt Norton (Corporate Counsel)  
Julie Gragnani

**2.0 Pledge of Allegiance** – President Maine led the pledge of allegiance.

Chair Rummel stated that in accordance with the District’s policy on electronic meeting attendance, member Aaron Lawlor submitted a timely request to attend the meeting via telephone due to personal illness. Hearing no motion to determine that his notice did not comply with the District’s policy, Chair Rummel declared member Lawlor present.

**3.0 Addenda to the Agenda** – None

**4.0 Public Comment** – None

**5.0 Executive Director Report** – Executive Director Kovach distributed his report and noted that in response to various calls, he and President Maine have been working on language regarding special use permits. He added that the summer concert series at Independence Grove would begin on June 13. The Fort Sheridan Forest Preserve is closed at the construction area; a brief discussion ensued. Director Mary Kann introduced Linda Thompson; Director John Tannahill introduced Shawn White.

**6.0 Approval of Minutes** – Motion by member Durkin, second by member Carlson to approve the open and executive session minutes of April 6, 2017; and the May 1, 2017 joint committee minutes. Voice vote being had, the motion passed unanimously and the minutes circulated for signatures.

**7.0 Correspondence** – None

**8.0 Finance**

**8.1 Payment Approvals** – Motion by member Hart, second by member Carlson to approve the Holland and Knight legal bill for February 2017. Voice vote being had, the motion passed unanimously and the minutes circulated for signatures.

**8.2 Monthly Financial Report** – Director Steve Neaman summarized the financial report for month ending April 30, 2017 and responded to questions.

**8.3 Recommend approval of Ordinance ascertaining 2017/2018 Prevailing Wage Rates for Lake County** – Director Neaman summarized this annual state requirement. Motion by member Hart, second by member Durkin to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the Ordinance was forwarded to the full Board for approval.

8.4 Recommend approval of Resolution authorizing Payment of \$139,764.54 to Lake County for Annual Services – Director Neaman summarized this annual payment to the County and Mr. Kovach responded to questions regarding the payroll system. Motion by member Durkin, second by member Lawlor to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the Resolution was forwarded to the full Board for approval.

## 9.0 Administration

9.1 Department Report – Director Kann gave a semi-annual report on workers compensation, noting 7 accidents this year compared to 12 during the same period last year. She summarized Safety Program initiatives being undertaken. Staff responded to questions about the new near-miss program.

9.2 Personnel Actions – None

## 10.0 Facilities

10.1 Approve Temporary Housing License Agreements for temporary and contractual employees – Mr. Kovach summarized the request for temporary housing licenses at the District housing site at Lakewood. Motion by member Carlson, second by member Hart to approve the recommendation as presented. Voice vote being had, the motion passed unanimously.

## 11.0 Operations Committee

11.1 Recommend approval of an Ordinance Establishing Fees and Charges for District Programs, Services, and Facilities, effective July 1, 2017 - Mr. Kovach summarized the revisions to the Ordinance from the previous year, and summarized the discussion and changes made by the Operations Committee during their review. Alex Eichmann explained the revisions made in the golf fee section. To simplify the fee ordinance, promotional rates will no longer be listed, but they will continue to be available on the website, which is where golf customers go to find the promotional rates. Staff responded to further questions and a general discussion ensued. Motion by member Durkin, second by member Carlson to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the Ordinance was forwarded to the full Board for approval.

11.2 Recommend approval of a Resolution awarding Contracts for purchase of gravel and other materials for a 24-month period beginning July 1, 2017, and ending June 30, 2019, to Super Aggregates, Inc., McHenry, Illinois; Vulcan Construction Materials, Naperville, Illinois; Waupaca Sand & Solutions, Waupaca, Wisconsin; Peter Baker & Son, Lake Bluff, Illinois; and Thelen Materials, LLC., Antioch, Illinois - Mr. Kovach summarized the recommendation. Motion by member Hart, second by member Durkin to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the Resolution was forwarded to the full Board for approval.

11.3 Recommend approval of a Resolution awarding a Contract for Fabrication of Exhibit Display Cases at the General Offices to Ravenswood Studios, Inc., Lincolnwood, Illinois in the Contract Price of \$110,236.90 – Mr. Kovach explained the funding source for this project and Director Nan Buckardt summarized the bid results, noting that the two lowest bidders were found to be non-responsive because they did not satisfy the terms and specifications of the bid. Motion by member Hart, second by member Lawlor to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the Resolution was forwarded to the full Board for approval.

11.4 Recommend approval of an Ordinance approving an Amendment to a License Agreement with Conserve Lake County – Mr. Kovach summarized the amendment, noting that their agreement expired on June 1. They had asked for a 5-year extension and the District would agree to a 1-year extension. Conserve Lake County has since notified staff that they will be vacating the building sometime this summer. Motion by member Durkin, second by member Carlson to approve the recommendation as

presented. Voice vote being had, the motion passed unanimously and the Ordinance was forwarded to the full Board for approval.

13.0 Old Business – None

14.0 Executive Session – None


15.0 Next meeting: June 29, 2017

16.0 Adjourn – Motion by member Durkin, second by member Hart to adjourn. Voice vote being had, the committee adjourned at 9:15 a.m.

**APPROVED:**

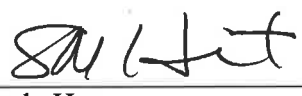
Yea Nay


Yea Nay

  
S/ Michael Rummel, Chair

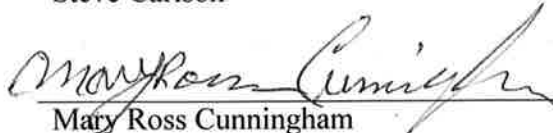
  
Bill Durkin

  
Linda Pedersen, Vice Chair

  
Sandy Hart

  
Steve Carlson

  
Aaron Lawlor

  
Mary Ross Cunningham