

**Lake County Forest Preserve District  
Operations Committee Meeting  
Monday, June 4, 2018**

The Operations Committee met Monday, June 4, 2018 at the Lake County Forest Preserves General Offices, 1899 West Winchester Road, Libertyville, Illinois.

- 1.0 **Call to Order** -With a quorum present, Mary Ross Cunningham called the meeting to order at 9:00 a.m.

**Commissioners Present:**

Mary Ross Cunningham, *Vice Chair*  
Chuck Bartels (Electronic Attendance)  
Bill Durkin  
Diane Hewitt  
Judy Martini  
Vance Wyatt

**Absent:**

Craig Taylor, *Chair*  
Steve Carlson  
Michael Danforth  
Brent Paxton  
S. Michael Rummel

**Also Present:**

Ann B. Maine, *President*  
Alex "Ty" Kovach  
Mike Tully  
Jim Anderson  
Jim Ballowe  
Nan Buckardt  
Mary Kann  
Steve Neaman  
John Nelson  
John Tannahill  
Debbie Boness  
Andrew Osborne  
Bill Terry

Maureen Shelton  
Matt Norton, *Corporate Counsel*

- 2.0 **Pledge of Allegiance** – Member Durkin led the Pledge of Allegiance.

Vice Chair Cunningham stated that a timely notice was received from member Chuck Bartels in accordance with the District's policy on electronic meeting attendance, requesting to attend this meeting electronically because of personal illness or disability. She announced that member Bartels was connected via telephone. Hearing no motion to determine that his notice did not comply with the District's policy, Vice Chair Cunningham declared member Bartels present and requested a roll call of Committee Members.

Committee Secretary Shelton called the roll and six committee members were present: Cunningham, Bartels, Durkin, Hewitt, Martini, Wyatt. President Maine was included in the roll call and answered present to make a quorum. (Member Bartels electronic attendance cannot make a quorum).

- 3.0 **Public Comment** – None

- 4.0 **Addenda to the Agenda** – There were no addenda to the agenda.

- 5.0 **Executive Director Comments**

Executive Director Kovach reported and staff responded to questions on the following:

- Received \$20,000 grant to support two public access projects from a new corporate donor REI;
- Illinois Clean Energy Foundation has awarded the District a challenge grant of up to \$25,000;
- Preservation Foundation is \$7,000 away from its annual fund goal of \$100,000;
- PDRMA lowered its members' total contributions by nearly \$4.8 million through use of the rate stabilization fund;
- A handout was provided in preparation of the Chicago Metropolitan Agency for Planning presentation at the June Board meeting;
- Despite inclement weather the Native Plant Sale set records for total sales and number of customers;
- 700 hundred students attended Civil War School Days in May;
- On May 23 (World Turtle Day) the District released 88 head-started Blanding turtle hatchlings; this release was covered by several media outlets;
- The 2018 spring burn season resulted in 2,885 acres burned. The cumulative total for the burn season of 2017/2018 is 4,448 acres. This is a 32% increase over our best burn season;
- President Maine approved a picnic shelter fee waiver in consideration of a Green Gift bench donation at Heron Creek Forest Preserve.

John Nelson, Director of Operations & Infrastructure introduced one staff member from his department who was attending the Committee meeting.

Nan Buckardt, Director of Education highlighted the new museum case in the committee conference room. The case features items found on District properties.

6.0 **Correspondence – None**

7.0 **Approve Minutes**

Approve April 4, 2018 Operations Committee meeting minutes and April 30, 2018 Joint Committee meeting minutes. Motion by member Wyatt, second by member Hewitt. Voice vote being had, all in favor, the motion passed unanimously and the minutes were circulated for signatures.

8.0 **Old Business – None**

9.0 **New Business**

- 9.1 Recommend approval of a Resolution awarding a Contract for the purchase of replacement computing equipment and supplies to CDW-Government, Inc., Vernon Hills, Illinois, under the National IPA Technology Solutions Contract #2018011-01, in amount not to exceed \$447,050.00. Mike Tully, Chief Operations Officer summarized the Resolution. Motion by member Durkin, second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 9.2 Recommend approval of a Resolution awarding a three-year Contract for Website Hosting and Support Services for the District's Public Website to AmericanEagle.com, Des Plaines, IL in the amount of \$210,600.00. Mr. Tully summarized the Resolution. Mary Kann, Director of Administration responded to questions. Motion by member Maine second by member Martini. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.
- 9.3 Recommend approval of a Resolution authorizing payment of \$152,056.11 to Lake County for annual services. Mr. Tully summarized the Resolution. Director of Finance Steve Neaman responded to a question. Motion by member Hewitt, second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 9.4 Recommend approval of a Resolution awarding a Contract to Morton Salt, Inc., for Bulk Road Salt in an amount not to exceed \$34,034.00 for a one-year period commencing July 15, 2018. Mr. Tully summarized the Resolution. Mr. Nelson responded to questions on pricing and salt alternatives. Mr. Kovach discussed ways to address salt usage and the evaluation of whether all parking lots need to remain open in winter. Motion by member Wyatt, second by member Hewitt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 9.5 Recommend approval of a Resolution Awarding a Contract to purchase a 2018 Caterpillar Model 299D2 XHP Land Management Two Compact Track Loader to Patten Industries, Inc., Elmhurst, Illinois in the Contract Price of \$90,726.00. Mr. Tully summarized the Resolution. Mr. Nelson responded to a question. Motion by member Durkin second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.
- 9.6 Recommend Approval of an Ordinance Approving an Amendment to the License Agreement with Townline Stables, L.L.C. to operate an Equestrian Facility at Grainger Woods Conservation Preserve. Due to an insurance requirement issue, Mr. Tully advised the committee to table this until the next committee meeting on June 25, 2018. The committee had no objections.
- 9.7 Recommend approval of a Resolution awarding a Contract for an Occupancy Survey of Semi-Aquatic Mammals on District Lands to Southern Illinois University Cooperative Wildlife Research Laboratory, Carbondale, Illinois, in the Contract Price of \$52,286.00. Mr. Tully summarized the Resolution. Motion by member Martini second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.
- 9.8 Approve Assignment of an existing Farm License Agreement at Ray Lake Forest Preserve. Mr. Tully summarized the Resolution. Jim Anderson, Director of Natural Resources responded to questions. Mr. Anderson explained the requirements in the District's Farm Management Policy. The District develops a Natural Resources Management Plan that guides the licensee on the amount of fertilizers and pesticides allowed on the property. Member Martini requested on behalf of the Squaw Creek Clean Water Alliance to table this Recommendation for one month, and Mr. Anderson responded that doing so would push the farmer into July, which would be too late into the season to farm the land. Per President Maine's request, Mr. Anderson will share the Farm Management Policy with Member Martini. Motion by member Wyatt second by member Hewitt. Voice vote being had, all in favor, the motion passed unanimously.

10.0 Executive Session – None

11.0 Next Meeting – June 25, 2018

12.0 Adjourn – With no further business; motion by member Durkin, second by member Hewitt, to adjourn. Voice vote had, all in favor, the motion passed unanimously. The meeting adjourned at 9:38 am.

**APPROVED:**

	<u>Yea</u>	<u>Nay</u>		<u>Yea</u>	<u>Nay</u>
 Craig Taylor, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Diane Hewitt	<input type="checkbox"/>	<input type="checkbox"/>
Mary Ross Cunningham, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	 Judy Martini	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Chuck Bartels	<input type="checkbox"/>	<input type="checkbox"/>	Brent Paxton	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 S. Michael Rummel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Michael Danforth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Vance Wyatt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>			