

**Lake County Forest Preserves
Finance Committee Minutes – June 29, 2017**

The Lake County Forest Preserve District Finance Committee met on Thursday, June 29, 2017. The meeting was held at the Operations and Public Safety Facility, 19808 W. Grand Ave., Lake Villa, Illinois.

1.0 Call to order - With a quorum present, Chair Mike Rummel called the meeting to order at 8:32 a.m.

Committee Members Present:

Mike Rummel, *Chair*
Linda Pedersen, *Vice Chair*
Steve Carlson
Mary Ross Cunningham
Bill Durkin
Sandy Hart
Aaron Lawlor

Also Present:

Ann Maine, *President*
Alex Ty Kovach
Mike Tully
Mary Kann
Steve Neaman
John Nelson
Randy Seebach
Jim Ballowe

Katherine Hamilton-Smith
Nan Buckardt
John Tannahill
Rebekah Snyder
Laurel Diver
Matt Williams
Matt Norton (Corporate Counsel)
Julie Gragnani

2.0 Pledge of Allegiance – President Maine led the pledge of allegiance.

3.0 Addenda to the Agenda – None

4.0 Public Comment – None

5.0 Executive Director Report – Executive Director Kovach distributed and summarized his report, including: suspension of IDNR grant for Millennium Trail-Van Patten Woods; YCC Golf Outing Fundraiser; Preservation Foundation news and events; Civil War Days; Science Explorers in Nature; Public Affairs homeowners survey; recent Des Plaines River Canoe and Kayak Marathon; access improvement projects; Chiwaukee Prairie Illinois Lake Plain recognized as a Society of Wetland Scientists Wetland of Distinction; HB534 is going to the governor for signature; and upcoming NRPA conference. Administration Director Mary Kann introduced Matt Williams, Risk Coordinator.

6.0 Approval of Minutes – Motion by member Hart, second by member Cunningham to approve the minutes of June 8, 2017. Voice vote being had, the motion passed unanimously and the minutes circulated for signatures.

7.0 Correspondence – None

8.0 Finance

8.1 Payment Approvals – None

8.2 Monthly Financial Report – Director Steve Neaman summarized the financial report for month ending May 31, 2017 and responded to questions from the committee.

9.0 Administration

9.1 Personnel Actions – None

9.2 Recommend approval of an Ordinance amending Personnel Policies and Procedures adding new Personnel Policy 11.10 - Hearing Conservation – Director Kann reviewed this new policy recommended by PDRMA. Motion by member Durkin, second by member Pedersen to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the Ordinance was forwarded to the full Board for approval.

9.3 Recommend approval of an Ordinance amending Personnel Policies and Procedures adding new Personnel Policy 11.11 – Ergonomics – Director Kann noted that this new policy was also recommended by PDRMA. Motion by member Hart, second by member Carlson to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the Ordinance was forwarded to the full Board for approval.

10.0 **Facilities** – Report on Golf Fund – Facilities Director Jim Ballowe gave an update on capital improvements planned for the golf facilities and how they will be funded. By the end of this fiscal year the Golf Fund balance will be about \$1.5 million. He named the major repairs that will be needed during the next 10 years: Brae Loch: no significant repairs; Countryside: HVAC \$20,000; septic system replacement \$50,000. ThunderHawk: HVAC \$200,000; irrigation controls \$200,000; new roof \$40,000. These total about \$500,000 in the next 10 years. Mr. Ballowe responded to questions and a general discussion ensued.

11.0 **Operations Committee**

11.1 Recommend approval of an Ordinance approving the assignment of the License Agreement for Food and Beverage Services at Independence Grove from Catering by Michael’s, Inc. to CBM Catering by Michaels LLC – Director Ballowe summarized the recommendation, noting that Catering By Michael’s is being purchased by the group that owns Buona Beef, subject to the District’s approval to assign the license. The operation will still be called Events at Independence Grove and Michael’s staff will remain on site and operate it for at least the next four years. Mr. Ballowe responded to questions and a general discussion ensued, including complaints about service that have occurred over the years. President Maine asked for a report on Independence Grove at a future meeting. Motion by member Lawlor, second by member Durkin to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the Ordinance was forwarded to the full Board for approval.


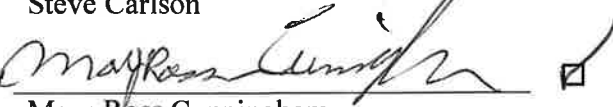
12.0 **Old Business** – None

13.0 **Executive Session** – Motion by member Hart, second by member Cunningham to go into executive session for the purpose of discussing probable or imminent litigation. Voice vote being had, the motion passed by the following vote: AYES: 7, NAYS: 0. The committee went into executive session at 9:05 a.m. and returned to open session at 9:55 a.m.

15.0 **Next meeting:** August 3, 2017

16.0 **Adjourn** – Motion by member Carlson, second by member Pedersen to adjourn. Voice vote being had, the committee adjourned at 9:57 a.m.

APPROVED:

	<u>Yea</u>	<u>Nay</u>		<u>Yea</u>	<u>Nay</u>
 S. Michael Rummel, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Linda Pedersen, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Sandy Hart	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____ Steve Carlson	<input type="checkbox"/>	<input type="checkbox"/>	_____ Aaron Lawlor	<input type="checkbox"/>	<input type="checkbox"/>
 Mary Ross Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>			