

LAKE COUNTY FOREST PRESERVES
JOINT COMMITTEE MEETING MINUTES – MAY 2, 2016

EDUCATION, CULTURAL RESOURCES & PUBLIC AFFAIRS COMMITTEE
LAND PRESERVATION & ACQUISITION COMMITTEE
PLANNING & RESTORATION COMMITTEE
FINANCE & ADMINISTRATIVE COMMITTEE

The Lake County Forest Preserves' Education, Cultural Resources & Public Affairs, Land Preservation & Acquisition, Planning & Restoration, and Finance & Administrative Committees met jointly on Monday, May 2, 2016. The meeting was held at the District's Operations and Public Safety Facility, 19808 W. Grand Avenue, Lindenhurst, Illinois.

1.0 Call to order – At 8:30 a.m. President Ann Maine convened the meeting and announced that a quorum of each committee was present.

- Chair Craig Taylor called the Education, Cultural Resources and Public Affairs Committee to order. Present: Bartels, Cunningham, Nixon, Rummel, Taylor, Werfel; member Carlson arrived at 8:35 a.m. Member Sauer arrived later in the meeting at 8:50 a.m. Absent: Paxton.
- Chair Mike Rummel called the Finance and Administrative Committee to order. Present: Durkin, Hart, Nixon, Pedersen, Rummel; member Carlson arrived at 8:35 a.m. Absent: Lawlor.
- Chair Carol Calabresa called the Land Preservation and Acquisition Committee to order. Present: Calabresa, Carter, Pedersen, Weber, Werfel, Wilke; member Mandel arrived later in the meeting at 8:45 a.m.
- Chair Bonnie Thomson Carter called the Planning and Restoration Committee to order. Present: Calabresa, Carter, Durkin, Hart, Hewitt, Mathias, Taylor, Weber; member Sauer arrived later in the meeting at 8:50 a.m.

Also Present:

Alex Ty Kovach, <i>Executive Director</i>	John Tannahill	Maureen Clausen
Mike Tully	Jim Anderson	Chris Butler
Steve Neaman	Jim Ballowe	Karl Grom
Randy Seebach	John Nelson	Matt Norton, <i>Holland & Knight</i>
Mary Kann	Rebekah Snyder	Mick Zawislak, <i>Daily Herald</i>
Katherine Hamilton-Smith	Andrew Osborne	Nancy Jacoby
Nan Buckardt	Julie Gragnani	Nancy Schumm

2.0 Pledge of Allegiance – Commissioner Durkin led the pledge of allegiance.

3.0 Public Comment – Nancy Schumm, Barrington area resident; spoke in opposition to removal of buildings at Lakewood Forest Preserve and asked for reconsideration of plans to relocate the museum. Planning and Restoration Committee Chair Bonnie Carter noted that an analysis of the buildings was done, and the existing Lakewood master plan will be revisited to determine the future needs of the site using available funds. President Maine added that the final disposition of the buildings has not been decided and gave Ms. Schumm a copy of the building analysis.

4.0 Addenda to the Agenda – There were no addenda to the agenda.

5.0 Executive Director Comments – Executive Director Kovach reported on:

- Grant application for Waukegan Savanna to the Great Urban Parks Campaign program offered by NRPA;
- Recent State of the Preserves presentation in Lake Barrington;
- Summer issue of Horizons newsletter is linked to a giving opportunity for Blanding's Turtles;
- Presentation at CIVI Council for Cook County Forest Preserve regarding the District's strategic plan;
- Exploring ways to shorten the payback period for proposed solar voltaic system at Operations building; working with Lake County on strategies; a brief discussion ensued.
- Newberry Library agreement for Teich Archives was delayed until June to work out final details;
- Senate Bill 2632 passed the Senate and is going to the House in May; includes provision for land exchange with IDNR.

6.0 New Business – All Committees

6.1 Review proposed FY 2016-17 Annual Budget and recommend adoption of the Annual Budget Ordinance for Fiscal Year July 1, 2016 through June 30, 2017 – Chair Rummel made opening remarks regarding the proposed budget and turned the meeting over to Executive Director Kovach, who gave an overview of the management and budget strategies used in developing the budget and ground work for sustainability in the future. He summarized the strategic changes made, and the completed CIP projects during the past year including the annual operational impact of \$112,000; and summarized the goals of the strategic plan.

Finance Director Steve Neaman continued with the presentation. The budget request of \$71.9 million is 24.4% lower than the previous year. He explained a 3.49% increase in the EAV, continued planned 10% reduction in the personal property replacement tax, loss of PTEL (Property Tax Extension Law) levy cap look back, and issuance of the final installment of the 2008 referendum approved bonds in December 2015. He summarized position and program changes, noting a position inventory decrease of 2.04 FTE. Operating revenues and expenses are balanced for the next 8 to 9 years. He then went into detail on budgets by fund and by department.

Questions and comments from Commissioners were addressed as each budget section was reviewed and discussed. Commissioner Nixon asked about adding a staff person at Greenbelt Cultural Center. Mr. Kovach noted that funds were in the budget that could be used for temporary help while staff determines a strategy for Greenbelt since a licensed caterer has not been secured.

Mary Ross Cunningham left the meeting at approximately 10:38 a.m.

During discussion Commissioner Bartels noted that not showing IMRF costs on the department detail pages but showing them on the summary pages was confusing and requested that the IMRF charges to the departments be shown in a different way in the future.

Mr. Neaman concluded with an overall summary, noting that the tax levy increased for the first time since 2008, fund balance levels are on projection to be aligned, debt service is down, and the museum closing is projected for September for its relocation. President Maine and Chair Rummel then made closing remarks.

Each committee voted as follows to approve the FY 2015-16 Annual Budget:

- Education, Cultural Resources & Public Affairs Committee – Motion by member Carlson, second by member Bartels to approve the annual budget as presented and to recommend approval of the Annual Budget Ordinance for Fiscal Year July 1, 2016 through June 30, 2017. Voice vote being had, the motion passed unanimously.
- Land Preservation & Acquisition Committee - Motion by member Weber, second by member Wilke to approve the annual budget as presented and to recommend approval of the Annual Budget Ordinance for Fiscal Year July 1, 2016 through June 30, 2017. Voice vote being had, the motion passed unanimously.
- Planning & Restoration Committee - Motion by member Hewitt, second by member Mathias to approve the annual budget as presented and to recommend approval of the Annual Budget Ordinance for Fiscal Year July 1, 2016 through June 30, 2017. Voice vote being had, the motion passed unanimously.
- Finance & Administrative Committee - Motion by member Nixon, second by member Hart to approve the annual budget as presented and to recommend approval of the Annual Budget Ordinance for Fiscal Year July 1, 2016 through June 30, 2017. Voice vote being had, the motion passed unanimously.

The Ordinance was forwarded to the full Board for adoption.

7.0 Adjourn – Education, Cultural Resources & Public Affairs Committee – Motion by member Carlson, second by member Sauer to adjourn the Education, Cultural Resources and Public Affairs Committee. Voice vote being had, the motion passed unanimously and the committee adjourned at 11:47 a.m.

8.0 Adjourn – Land Preservation & Acquisition Committee – Motion by member Pedersen, second by member Wilke to adjourn the Land Preservation and Acquisition Committee. Voice vote being had, the motion passed unanimously and the committee adjourned at 11:47 a.m.

The remaining committees recessed at 11:47 a.m. for lunch and reconvened at 12:02 p.m.

9.0 New Business –Planning and Restoration; and Finance and Administrative Committees

9.1 Recommend approval of a Resolution awarding a Contract for the Installation of Native Vegetated Mats 2016, Middlefork Savanna Forest Preserve to ENCAP, Inc. of DeKalb, Illinois, in the Contract Price of \$20,140.00.

- **Planning & Restoration Committee:** Motion by member Weber, second by member Hart to approve the recommendation as presented. Voice vote being had, the motion passed unanimously.
- **Finance & Administrative Committee:** Motion by member Hart, second by member Carlson to approve the recommendation as presented. Voice vote being had, the motion passed unanimously.

The recommendation was forwarded to the full Board for approval.

9.2 Recommend approval of a Resolution awarding a Contract for Analysis of Canopy Thinning Strategies for Woodland Habitat Restoration at Southern Des Plaines River Forest Preserves to The Morton Arboretum in the Contract Price of \$80,000.00 - Director Jim Anderson explained the purpose of the project. He responded to questions and a general discussion ensued.

- **Planning & Restoration Committee:** Motion by member Sauer, second by member Weber to approve the recommendation as presented. Voice vote being had, the motion passed unanimously.
- **Finance & Administrative Committee:** Motion by member Carlson, second by member Nixon to approve the recommendation as presented. Voice vote being had, the motion passed unanimously.

The recommendation was forwarded to the full Board for approval.

10.0 Adjourn Planning & Restoration Committee – Chair Carter declared the Planning and Restoration Committee adjourned at 12:12 p.m.

11.0 New Business –Finance and Administrative Committee

11.1 Recommend approval of an Ordinance setting forth the Annual Appropriations for the Lake County Forest Preserve District for Fiscal Year 2016/17 - Motion by member Hart, second by member Durkin to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for adoption.

11.2 Personnel Actions – Director Mary Kann summarized a request to change the title of Exhibits Developer to Exhibit Designer and to approve funding reallocation for the position for the remainder of the fiscal year. Motion by member Pedersen, second by member Nixon to approve the recommendation as presented. Voice vote being had, the motion passed unanimously.

11.3 Recommend approval of Resolution awarding Contract for Bulk Road Salt Purchases to Morton Salt, Inc. through the Lake County Material Contract in an amount not to exceed \$38,857.00 – Director John Nelson summarized the recommendation. Motion by member Durkin, second by member Pedersen to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

11.4 Recommend approval of Resolution approving Disposal of Surplus Equipment and Supplies - Director Nelson summarized the recommendation. Motion by member Carlson, second by member Nixon to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

11.5 Recommend approval of Resolution approving Memo of Understanding with Interoperability Commission of Lake County for Sharing Radio Frequencies during Emergency Situations - Director John Tannahill summarized the recommendation. Motion by member Nixon, second by member Pedersen to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

11.6 Recommend approval of Resolution awarding Contract for Lighting Installation at Independence Grove Visitor Center Parking Lot B to Jasco Electric Corporation, McHenry, IL in the Contract Price amount of \$85,378.74

11.7 Approve Temporary Employee Residential License Agreement

Director Jim Ballowe summarized the recommendations 11.6 and 11.7. Motion by member Carlson, second by member Hart to take and approve both recommendations with one vote. Voice vote being had, the motion passed unanimously and item 11.6 was forwarded to the full Board for approval.

11.8 Approve existing Farm License Agreements at Pine Dunes and Van Patten Woods Forest Preserves –
 Director Jim Anderson presented the recommendation. Motion by member Pedersen, second by member Durkin to approve the recommendation as presented. Voice vote being had, the motion passed unanimously.

11.9 Operations and Infrastructure Department Report – Director John Nelson gave a PowerPoint presentation on the history of the centralized Operations and Public Safety building from the 2008 pre-construction cost estimates when the site was selected, through the construction process and the 2010 completion of the facility. He gave an overview of the building including its design and efficiencies, and noted that final project costs were \$1.5 million less than the pre-construction estimate. He also gave an overview of the floor plans and summarized the departments that work at this building. He responded to questions and a brief discussion ensued.

Commissioner Carlson left the meeting prior to executive session.

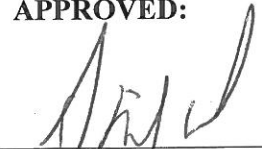
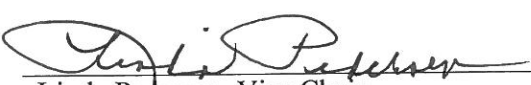
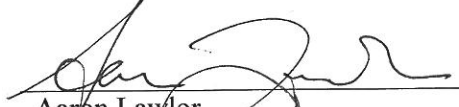
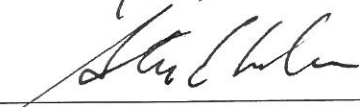
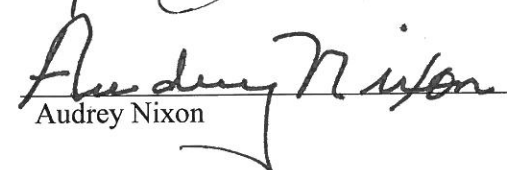
12.0 **Old Business** - None

13.0 **Executive Session** – Motion by member Hart, second by member Durkin to go into executive session for the purpose of discussing probable or imminent litigation. Roll call vote being had, the motion passed by the following vote: AYES: 5, NAYS: 0. The committee went into executive session at 12:45 p.m. and returned to open session at 12:53 p.m.

14.0 **Next Scheduled Meetings:** President Maine announced that the May 5 meeting was not needed and would be canceled. The next meeting is June 9, 2016.

15.0 **Adjourn** – Motion by member Durkin, second by member Nixon to adjourn the Finance and Administrative Committee. Voice vote being had, the motion passed unanimously and the committee adjourned at 12:53 p.m.

APPROVED:


	<u>Yea</u>	<u>Nay</u>		<u>Yea</u>	<u>Nay</u>
 S. Michael Rummel, Chair	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
			Sandra Hart		
 Linda Pedersen, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Aaron Lawlor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Audrey Nixon	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>			
Bill Durkin					

JOINT COMMITTEE MEETING MINUTES – MAY 2, 2016


Approved:

Education, Cultural Resources & Public Affairs Committee: YEA NAY

Land Preservation & Acquisition Committee: YEA NAY



 Craig Taylor, Chair



 Carol Calabresa, Chair

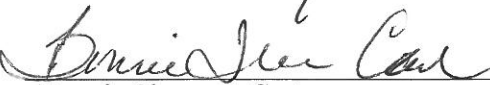
 Mary Ross Cunningham, Vice-Chair



 Steven W. Mandel, Vice-Chair



 Chuck Bartels

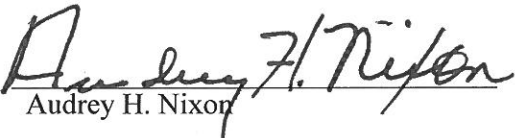


 Bonnie Thomson Carter



 Steve Carlson

 Linda Pedersen




 Audrey H. Nixon

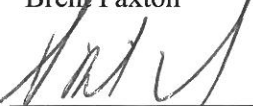


 Tom Weber

 Brent Paxton



 Jeff Werfel



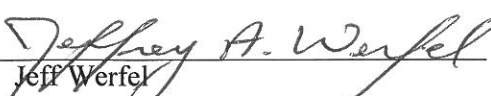
 S. Michael Rummel



 Terry Wilke



 Nick Sauer



 Jeff Werfel

JOINT COMMITTEE MEETING MINUTES – MAY 2, 2016

Approved:


Planning & Restoration
Committee:

YEA NAY



Bonnie Thomson Carter, Chair


Nick Sauer, Vice-Chair

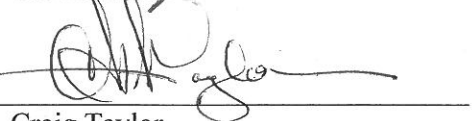

Carol Calabresa



Bill Durkin

Sandra Hart


Diane Hewitt


Sid Mathias


Craig Taylor


Tom Weber