



FINANCE and ADMINISTRATIVE COMMITTEE
General Offices, 1899 W. Winchester Road, Libertyville, Illinois
Thursday, April 7, 2016
8:30 a.m.

AGENDA

- 1.0 Call to Order**
- 2.0 Pledge of Allegiance**
- 3.0 Public Comment**
- 4.0 Addenda to the Agenda**
- 5.0 Executive Director Report**
- 6.0 Correspondence**
- 7.0 Consent Agenda**
 - 7.1 Approve Minutes: February 29, 2016 joint meeting with Planning & Restoration Committee
March 3, 2016 meeting – open and executive sessions
 - 7.2 Recommend approval of a [Resolution awarding a Contract for Schreiber Lake Restoration, Phase 2 Reforestation at Lakewood Forest Preserve](#) to Homer Environmental, LLC, Lockport, Illinois in the Contract Price of \$60,650.00.
 - 7.3 Recommend approval of a [Resolution awarding a Contract for 2016 District-wide Crack Sealing](#) to SKC Construction, West Dundee, Illinois in a Contract Price not to exceed \$33,839.80.
- 8.0 Finance – Steve Neaman, Director**
 - 8.1 Payment Approvals
 - 8.2 Monthly Financial Report
 - 8.3 Recommend approval of a [Resolution approving a One-Year Contract Extension with RSM US LLP](#) for Auditing Services for Fiscal Year 2016 in an amount not to exceed \$65,000.00.
 - 8.4 Recommend approval of a [Resolution authorizing payment of \\$139,764.54 to Lake County](#) for Annual Services.
- 9.0 Administration – Mary Kann, Director**
 - 9.1 Personnel Actions
 - 9.2 Recommend approval of a [Resolution awarding an Upgrade Services Agreement for the Installation, Configuration, and Implementation of an Enterprise Document Management System](#) to Hyland Software, Inc. (“Hyland”), Westlake, Ohio, in the Contract Price of \$87,211.48, and related agreements with Hyland.
- 10.0 Development – Katherine Hamilton-Smith, Director**
 - 10.1 [Division Report](#)
 - 10.2 Recommend approval of a [Resolution awarding a Contract for Planned Giving Marketing Services to Pentera, Inc., Indianapolis, Indiana](#) in an amount not to exceed \$48,315.00.

11.0 Facilities - Jim Ballowe, Director

11.1 [Department Report](#)

11.2 Approve temporary employee Residential License Agreement.

12.0 Operations and Infrastructure - John Nelson, Director

12.1 [Department Report](#)

13.0 Public Safety – John Tannahill, Director

13.1 [Department Report](#)

14.0 Education, Cultural Resources & Public Affairs Committee

14.1 Recommend approval of a [Resolution awarding a two-year Contract for Printing and Distribution of eight issues of Horizons quarterly newsletter](#) to Dreamworks Graphic Communications, Glenview, Illinois in the Contract Price of \$123,535.68.

15.0 Planning & Restoration Committee

15.1 Recommend approval of a [Resolution approving a Contract for the Ecological Assessment of District Lands in 2016](#) to Northern Illinois University, Institute for the Study of Environment, Sustainability & Energy, DeKalb, Illinois, in the Contract Price of \$175,012.00.

15.2 Recommend approval of a [Resolution awarding a Contract for Wildlife Re-Introduction and Post-Release Monitoring](#) to Lincoln Park Zoo, Chicago, IL in a Contract Price not to exceed \$45,000.00.

15.3 Recommend adoption of an [Ordinance approving Amendment No. 3 to the Intergovernmental Agreement with County of Lake](#) providing for a Wetland Mitigation License Agreement at Buffalo Creek Forest Preserve.

15.4 [Policy direction regarding request from Illinois Department of Transportation \(IDOT\) to consider providing the local cost share for portion of Millennium Trail along U.S. Route 45](#) as part of the Millburn Bypass project and authorizing a Letter of Intent with IDOT.

16.0 Land Preservation & Acquisition Committee

16.1 [Policy Direction regarding request from Verizon Wireless to construct and operate a cell tower at Buffalo Creek Forest Preserve](#) and authorizing staff to negotiate agreements.

16.2 [Policy Direction regarding request from Central States Tower III, LLC to construct and operate a cell tower at Countryside Golf Club](#) and authorizing staff to negotiate agreements.

16.3 Recommend approval of a [Resolution to purchase an approximately 29.4-acre parcel of property in Fremont Township known as the Diebold property](#) for approximately \$911,400.00 as an addition to Ray Lake Forest Preserve.

17.0 Old Business

17.1 [Policy direction regarding entering into an agreement with Newberry Library, Chicago, Illinois](#) for transfer of the Curt Teich Postcard Archives from the Lake County Discovery Museum's collections.

17.2 Legislative Update: Follow-up Review

18.0 Executive Session

19.0 Next scheduled meeting: May 2, 2016 - Joint Committee Meeting at 8:30 a.m. at Operations & Public Safety Facility, 19808 W. Grand Avenue, Lindenhurst, Illinois

20.0 Adjourn

The Lake County Forest Preserve District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mary Kann, at (847) 968-3214 promptly to allow the District to make reasonable accommodations for those persons.