



FINANCE COMMITTEE

General Offices, 1899 W. Winchester Road, Libertyville, Illinois

Thursday, April 6, 2017

8:30 a.m.

AGENDA

- 1.0 Call to Order**
- 2.0 Pledge of Allegiance**
- 3.0 Public Comment**
- 4.0 Addenda to the Agenda**
- 5.0 Executive Director Comments**
- 6.0 Approval of Minutes:** March 9, 2017 open and closed sessions.
- 7.0 Correspondence**
- 8.0 Finance – *Steve Neaman, Director***
 - 8.1 Payment Approvals
 - 8.2 Monthly Financial Report
- 9.0 Administration – *Mary Kann, Director***
 - 9.1 Personnel Actions
 - 9.2 Recommend approval of a [Resolution Approving Illinois Municipal Retirement Fund Benefit Protection Leave](#).
- 10.0 Executive – *Ty Kovach, Executive Director***
 - 10.1 Approve a motion to (i) release Committee closed session minutes and (ii) retain as confidential all other Committee closed session minutes not previously released, in accordance with the Open Meetings Act (the “Act”) and the District’s Policy on Closed Meeting Minutes and Verbatim Records (the “Policy”), as provided in [Exhibit 1 to staff’s memo dated April 6, 2017](#).
 - 10.2 [Approve an engagement letter with Burke, Warren, MacKay & Serritella, P.C. to provide legal representation as Corporate Counsel](#) to the Lake County Forest Preserve District.
- 11.0 Operations Committee**
 - 11.1 Recommend approval of a [Resolution awarding a Contract for professional graphic design and layout services of four issues of the Horizons](#) quarterly newsletter to Jell Creative, Chicago, Illinois, in an amount not to exceed \$40,000.00.
 - 11.2 Recommend approval of a [Resolution Awarding a Three-Year Contract for turf mowing at the District’s General Offices and Hastings Lake Forest Preserve](#) to The Fisher Burton Company, Mundelein, Illinois, in an amount not to exceed \$29,988.00 (\$9,996.00 annually).

12.0 Planning Committee

- 12.1 [For Information Only – Letter of Intent to negotiate an intergovernmental agreement with the Waukegan Port District](#) for potential transfer of fee simple and permanent easement interests in a portion of Waukegan Savanna Forest Preserve.

13.0 Old Business

14.0 Executive Session

- 15.0 Next scheduled meeting:** Joint Committee Meeting - May 1, 2017 at 8:30 am; Operations and Public Safety Facility, 19808 West Grand Avenue, Lake Villa

16.0 Adjourn

The Lake County Forest Preserve District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mary Kann, at (847) 968-3214 promptly to allow the District to make reasonable accommodations for those persons.