

Lake County Forest Preserve District

Joint Committee Meeting Minutes: Operations Committee, Planning Committee, Finance Committee April 30, 2018

The Lake County Forest Preserves' Operations, Planning, and Finance Committees met jointly on April 30, 2018. The meeting was held at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 Call to order – At 8:30 a.m. President Ann Maine convened the meeting and asked each committee chair to call their committee to order:

- Chair Craig Taylor called the Operations Committee to order. Present: Chuck Bartels, Steve Carlson, Mary Ross Cunningham, Michael Danforth, Bill Durkin, Judy Martini, Mike Rummel, Craig Taylor, Vance Wyatt. Diane Hewitt arrived at 8:42 a.m. Brent Paxton was absent.
- Chair Carol Calabresa called the Planning Committee to order. Present: Carol Calabresa, Paul Frank, Sid Mathias, Linda Pedersen, Craig Taylor, Tom Weber, Jeff Werfel, Terry Wilke. Sandy Hart arrived at 8:42 a.m.
- Chair Mike Rummel called the Finance Committee to order. Present: Steve Carlson, Mary Ross Cunningham, Bill Durkin, Linda Pedersen, Mike Rummel. Aaron Lawlor arrived at 8:40 am; Sandy Hart arrived at 8:42 a.m.

Also Present:

Alex Ty Kovach, *Executive Director*
Mike Tully
Steve Neaman
Randy Seebach
Mary Kann
Katherine Hamilton-Smith

Nan Buckardt
John Tannahill
Jim Anderson
Jim Ballowe
John Nelson
Rebekah Snyder

Julie Gragnani
Christy Marantos
Sue Hawkins
Laurel Diver
Debbie Boness
Matt Norton, Corporate Counsel

2.0 Pledge of Allegiance – President Maine led the pledge of allegiance.

3.0 Public Comment – None

4.0 Addenda to the Agenda – None

5.0 Executive Director Comments – Executive Director Kovach reported on:

- Middlefork Savanna bridge and trail connection received a NACPRO award to be awarded in July;
- New graphic identity signage installed at the front of the General Offices building;
- Award from Illinois Principals Association for environmental education team's work with Meadowview School in Grayslake;
- Dunn Museum logo is a Silver winner in "Graphis" design competition;
- The District renewed its letter of support for the proposed US Army Corps of Engineers' Des Plaines Phase II project to provide floodwater reduction through ecosystem restoration;
- Total fundraising through 10 months of fiscal year is \$2,634,000.

6.0 New Business – All Committees

6.1 Review proposed FY 2018-19 Annual Budget and recommend adoption of the Annual Budget Ordinance for Fiscal Year July 1, 2018 through December 31, 2019 – Chair Rummel and Executive Director Kovach made opening remarks regarding this 18-month budget that will get the District to a calendar year budget cycle. Mr. Kovach reviewed the budget strategy and sustainability strategy used in developing the budget. Finance Director Neaman then gave a presentation giving a general overview of the budget request of \$112,646,415. He explained the resource changes and the change to the EAV, levy cap, debt service fund balance, and position inventory. He then went into detail on budgets by fund gave an overview by department. He reviewed the capital budget including \$5.9 million in capital improvement projects. He noted the land acquisition fund balance is \$3.2 million and is projected to be used up by the end of FY 2018/19. Questions and comments from Commissioners were addressed as each budget section was reviewed and discussed.

In closing, Mr. Neaman noted that the EAV has increased for the third year in a row, the CPI remains at 2.1%, the budget increased by 22.8% (for an 18-month budget); the 2018 Tax levy is expected to decline by \$360,948; and the 10-year operating projections are balanced. With no further questions, Chair Rummel called for each committee to recommend approval of the budget:

- Finance Committee - Motion by member Hart, second by member Carlson to recommend approval of the annual budget and Ordinance as presented. Voice vote being had, the motion passed unanimously.
- Operations Committee – Motion by member Cunningham, second by member Bartels to recommend approval of the annual budget and Ordinance as presented. Voice vote being had, the motion passed unanimously.
- Planning Committee - Motion by member Werfel, second by member Mathias to recommend approval of the annual budget and Ordinance as presented. Voice vote being had, the motion passed unanimously.

The Budget Ordinance was forwarded to the full Board for approval.

7.0 New Business – Operations Committee and Finance Committee:

7.1 Recommend approval of Ordinance Approving License Agreement with Possibility Place Nursery, Monee, Illinois to provide Plants and Support Services for the Annual Native Plant Sale at Independence Grove Forest Preserve – Director Tully gave an overview of the details of the license agreement and noted that this agreement would be for the annual plant sales through 2022.

- Operations Committee: Motion by member Carlson, second by member Bartels to approve the recommendation as presented. Voice vote being had, the motion passed unanimously.
- Finance Committee: Motion by member Hart, second by member Pedersen to approve the recommendation as presented. Voice vote being had, the motion passed unanimously.

The recommendation was forwarded to the full Board for approval.

7.2 Recommend Approval of an Ordinance Approving an Amendment to a License Agreement with Townline Stables, LLC to operate an Equestrian Facility at Grainger Woods Conservation Preserve – Director Tully advised the committees that there was an issue with the insurance requirements that needed to be worked through, and he recommended postponing this item to next month.

- Operations Committee: Motion by member Rummel, second by member Durkin to postpone the item until the June 4, 2018 Operations Committee meeting. Voice vote being had, the motion passed unanimously.
- Finance Committee: Motion by member Carlson, second by member Hart to postpone the item until the June 7, 2018 Finance Committee meeting. Voice vote being had, the motion passed unanimously.

7.3 Recommend approval of a Resolution Awarding a Three-Year Contract for Wastewater Pumping to Lakeland Septic Service, Antioch, Illinois in an amount not to exceed \$75,000.00 – Director Tully summarized the recommendation and responded to questions.

- Operations Committee: Motion by member Durkin, second by member Wyatt to approve the recommendation as presented. Voice vote being had, the motion passed unanimously.
- Finance Committee: Motion by member Durkin, second by member Cunningham to approve the recommendation as presented. Voice vote being had, the motion passed unanimously.

8.0 New Business – Operations Committee:

8.1 Approve termination of existing Hay Farm License Agreement at Black Crown Forest Preserve

8.2 Approve termination of existing Row Crop Farm License Agreement at Black Crown Forest Preserve -

Mr. Tully explained 8.1 and 8.2 recommending termination of both existing farm licenses at Black Crown. The farmer of one field inadvertently plowed the field licensed to the second farmer, rendering it unusable. He thought he had permission from the State to do so, but since the land has not yet been transferred to them, they did not have authority to grant such permission. The second farmer has not paid the District in two years and is in default. Staff recommended sending termination letters to both farmers. Director Jim Anderson responded to questions and Aaron Lawlor suggested that staff look into the State intercept program regarding possibly recouping funds owed from state

income tax returns. Motion by member Martini, second by member Bartels to approve items 8.1 and 8.2 as presented. Voice vote being had, the motion passed unanimously.

9.0 Adjourn – Operations Committee – Motion by member Cunningham, second by member Carlson to adjourn the Operations Committee. Voice vote being had, the motion passed unanimously and the committee adjourned at 10:08 a.m.

10.0 New Business –Finance Committee

10.1 Payment Approvals – Motion by member Lawlor, second by member Pedersen to approve the February 2018 legal bill. Voice vote being had, the motion passed unanimously and the invoice was circulated for signatures.

10.2 Recommend approval of Ordinance Setting Forth the Annual Appropriations for the District for the Fiscal Year 2018/19 – Director Neaman summarized the recommendation. Motion by member Lawlor, second by member Pedersen to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.3 Legislative Update – Mr. Kovach updated the committee on the following bills:

SB 482 – this is a property tax freeze bill; status: Opposed

SB 2328 – the District initially supported this bill regarding emergency purchases; changing status to “monitor” due to amendments that have been made.

11.0 Adjourn – Finance Committee – Chair Rummel canceled the May 3, 2018 meeting. The next scheduled meeting is June 7, 2018. Motion by member Durkin, second by member Lawlor to adjourn. Voice vote being had, the motion passed unanimously and the committee adjourned at 10:12 a.m.

12.0 New Business –Planning Committee

Vice Chair Mathias spoke on behalf of Chair Calabresa:

12.1 Recommend approval of Ordinance approving Intergovernmental Agreement with County of Lake for the exchange of fee simple interests, the granting by the District of permanent and temporary easements, and the engineering and construction of trails and improvements by the County and the District at various forest preserves - Using maps, Director Seebach summarized the land conveyances and projects included in the Intergovernmental Agreement and responded to questions. Motion by member Hart, second by member Werfel to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

12.2 Recommend approval of Resolution approving Conveyance of Land to County of Lake pursuant to an Intergovernmental Agreement for exchange of fee simple interests, the granting by the District of permanent and temporary easements, and the engineering and construction of trails and improvements by the County and the District at various forest preserves –Director Seebach noted that as part of the Local Government Property Transfer Act, a separate Resolution is required for the actual conveyance of the land relating to agenda item 12.1 above. He summarized the land conveyances involved in the Intergovernmental Agreement and responded to questions. Motion by member Wilke, second by member Weber to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

12.3 Recommend approval of Resolution to purchase an approximately 0.2-acre property in Lake Villa Township known as the County of Lake, Trustee property for \$1.00 as an addition to Fourth Lake Forest Preserve – Mr. Kovach noted that this was acquired as part of the County’s “Green Book” process. Motion by member Wilke, second by member Werfel to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

12.4 Policy direction regarding request from Riverwoods Land Venture, LLC for the District to execute an Environmental Land Use Control (ELUC) and record it against up to 18.4 acres of District property at Cahokia Flatwoods Forest Preserve – Mr. Kovach explained that Riverwoods Land Venture needs the District to sign an ELUC in order to receive a No Further Remediation letter from the IEPA so they can redevelop the property which was a former landfill. The villages of Riverwoods and Buffalo Grove have already approved ordinances prohibiting the use of groundwater as a potable water supply, and the District would most likely never install a well on its

property. The District could promote intergovernmental cooperation and foster future development of the old landfill site without prejudicing the District's interests. Staff responded to questions and a general discussion ensued. It was the consensus of the committee to direct staff and counsel to negotiate an ELUC with the Owner that would be presented to the Planning Committee for review at a later date.

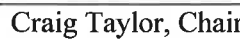


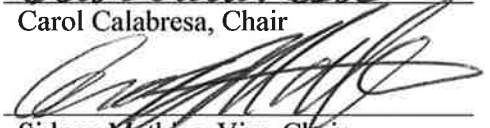





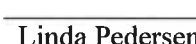
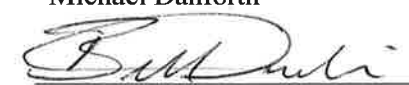

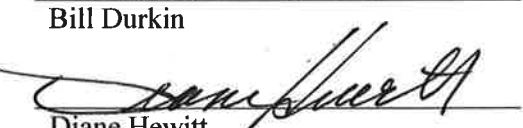
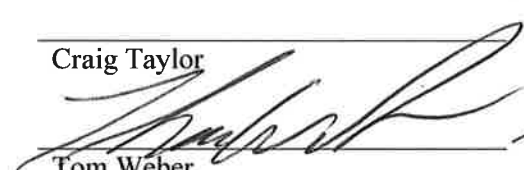
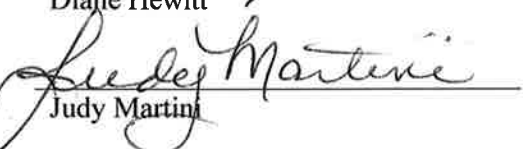
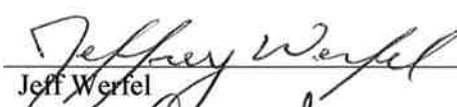




13.0 Old Business - None

Member Mathias left the meeting at 10:30 a.m. and Chair Calabresa resumed chairing the meeting.

14.0 Executive Session – Motion by member Weber, second by member Werfel to go into executive session for the purpose of discussing the purchase or lease of real property. Roll call vote being had, the motion passed by the following vote: AYES: 8, NAYS: 0. The committee went into executive session at 10:30 a.m. and returned to open session at 10:58 a.m.

15.0 Adjourn – With no further business, Chair Calabresa declared the committee adjourned at 10:58 a.m.

APPROVED:


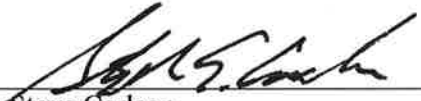
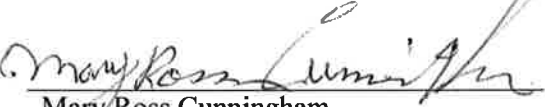


OPERATIONS COMMITTEE:	<u>YEA</u>	<u>NAY</u>	PLANNING COMMITTEE:	<u>YEA</u>	<u>NAY</u>
 Craig Taylor, Chair	<input type="checkbox"/>	<input type="checkbox"/>	 Carol Calabresa, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Mary Ross Cunningham, Vice-Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Sidney Mathias, Vice-Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Chuck Bartels	<input type="checkbox"/>	<input type="checkbox"/>	 Paul Frank	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Steve Carlson	<input type="checkbox"/>	<input type="checkbox"/>	 Sandy Hart	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Michael Danforth	<input type="checkbox"/>	<input type="checkbox"/>	 Linda Pedersen	<input type="checkbox"/>	<input type="checkbox"/>
 Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Craig Taylor	<input type="checkbox"/>	<input type="checkbox"/>
 Diane Hewitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Tom Weber	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Judy Martini	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Jeff Werfel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Brent Paxton	<input type="checkbox"/>	<input type="checkbox"/>	 Terry Wilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 S. Michael Rummel	<input type="checkbox"/>	<input type="checkbox"/>			
 Vance Wyatt	<input checked="" type="checkbox"/>	<input type="checkbox"/>			


Ann B. Mann

Joint Committee Minutes – April 30, 2018

APPROVED:

FINANCE COMMITTEE:

	<u>Yea</u>	<u>Nay</u>
<hr/> S. Michael Rummel, Chair	<input type="checkbox"/>	<input type="checkbox"/>
 Linda Pedersen, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Mary Ross Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Sandy Hart	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<hr/> Aaron Lawlor	<input type="checkbox"/>	<input type="checkbox"/>