

**Lake County Forest Preserve District
Operations Committee Meeting
Monday, April 2, 2018**

The Operations Committee met Monday, April 2, 2018 at the Lake County Forest Preserves General Offices, 1899 West Winchester Road, Libertyville, Illinois.

- 1.0 **Call to Order** -With a quorum present, Craig Taylor called the meeting to order at 9:00 a.m.

Commissioners Present:

Craig Taylor, *Chair*
Mary Ross Cunningham, *Vice Chair*
Chuck Bartels
Steve Carlson
Bill Durkin
Diane Hewitt
Judy Martini
S. Michael Rummel
Vance Wyatt

Also Present:

Ann B. Maine, *President*
Alex "Ty" Kovach
Mike Tully
Jim Anderson
Jim Ballowe
Nan Buckardt
Mary Kann
Steve Neaman
John Nelson
John Tannahill
Rebekah Snyder

Will Akin
Diana Dretske
Steve Furnett
Robin Hill
Russ Hodgen
Dave Ingoldsby
Erv Kvidera
Leon Mata
Paul Stanton
Dennis Thompson
Frank Volm
Maureen Shelton
Matt Norton, *Corporate Counsel*

Absent:

Michael Danforth
Brent Paxton

- 2.0 **Pledge of Allegiance** – Member Martini led the Pledge of Allegiance.

- 3.0 **Public Comment** – None

- 4.0 **Addenda to the Agenda** – There were no addenda to the agenda.

- 5.0 **Executive Director Comments**

John Nelson, Director of Operations & Infrastructure introduced staff members from his department who were attending the Committee meeting.

Executive Director Kovach reported on the following:

- Received \$400,000 for restoration work at Captain Daniel Wright Woods;
- 3,250 visitors at the Dunn Museum during opening weekend;
- The June Planning Committee may be held on site at Lakewood Forest Preserve;
- Change in the easement area for the Des Plaines River Trail at Riverside Road to accommodate a shift in the Road alignment (he explained using a map);
- Over 2,500 people participated in the maple syrup programs;
- 337 people attended the Preservation Foundation's preview of the Dunn Museum; they held a working group meeting on March 14; since January 1 over \$250,000 has been raised through gifts;
- April 30 Joint committee meeting will be at the General Offices.

- 6.0 **Correspondence** – None

- 7.0 **Approve Minutes**

Approve open and closed session minutes from the March 5, 2018 Operations Committee meeting. Motion by member Rummel, second by member Carlson. Voice vote being had, all in favor, the motion passed unanimously and the minutes were circulated for signatures.

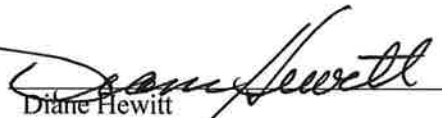
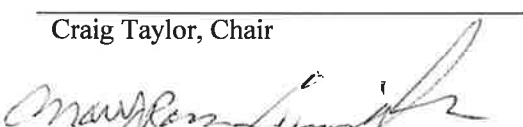
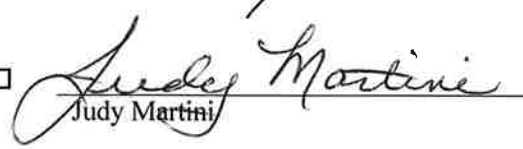


- 8.0 **Old Business** – None

- 9.0 **New Business**

- 9.1 Approve a motion to (i) release Committee closed session minutes, (ii) retain as confidential all other Committee closed session minutes not previously released, and (iii) erase verbatim recordings, in accordance with the Open Meetings Act (the "Act") and the District's Policy on Closed Meeting Minutes and Verbatim Records (the "Policy"), as provided in Exhibit 1 to staff's memo dated April 2, 2018. - Mike Tully, Chief Operations Officer summarized the Recommendation. Motion by member Wyatt, second by member Bartels. Voice vote being had, all in favor, the motion passed unanimously.

- 9.2 Recommend approval of a Resolution for Change Order Number Six to the Contract with Sentry Security, LLC, for District-wide Fire and Security Alarm Monitoring, Maintenance, Repair and Testing Services. - Mr. Tully summarized the Resolution. Mary Kann, Director of Administration responded to questions. Motion by member Durkin second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 9.3 Recommend approval of a Resolution approving membership in and a contract with the Lake County Major Crime Task Force. - Mr. Tully summarized the Resolution. John Tannahill, Director of Public Safety responded to questions. A question was asked if the liability exceeds the insurance what happens. Director Tannahill responded that there will be a formula for each agencies responsibility. The formula has not yet been determined. The Task Force first meeting is April 11 at that meeting they will discuss the formula. President Maine requested to be apprised of the formula used by the task force. Motion by member Bartels, second by member Cunningham. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.
- 9.4 Annual Green Fleet Policy Report for FY2017-18. Mr. Nelson presented the annual green fleet report as required in the Green Fleet Policy. Mr. Nelson responded to questions. Chair Taylor requested the following answers to the questions be highlighted:
- The District has 92 licensed vehicles in the fleet.
 - Routine maintenance is done in-house, body damage is outsourced. Some of the maintenance repairs on the Toyota hybrids are outsourced as well as some troubleshooting on the larger trucks.
 - The criteria about how the District makes vehicle choices was reviewed. The duty of the vehicle (field truck, off road, plow truck) is the top consideration. If the vehicle is not used off-road (sedans and vans) whether to choose front wheel or all-wheel drive is considered. For passenger vehicles, the most efficient option is chosen. Making a green choice is the first option.
- 10.0 Executive Session – None
- 11.0 Next Meeting – April 30, 2018 Joint Committee Meeting at General Offices
- 12.0 Adjourn – With no further business; motion by member Cunningham, second by member Wyatt, to adjourn. Voice vote had, all in favor, the motion passed unanimously. The meeting adjourned at 9:50 am.

APPROVED:

	<u>Yea</u>	<u>Nay</u>		<u>Yea</u>	<u>Nay</u>
Craig Taylor, Chair	<input type="checkbox"/>	<input type="checkbox"/>	 Diane Hewitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Mary Ross Cunningham, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Judy Martini	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chuck Bartels	<input type="checkbox"/>	<input type="checkbox"/>	Brent Paxton	<input type="checkbox"/>	<input type="checkbox"/>
Steve Carlson	<input type="checkbox"/>	<input type="checkbox"/>	S. Michael Rummel	<input type="checkbox"/>	<input type="checkbox"/>
Michael Danforth	<input type="checkbox"/>	<input type="checkbox"/>	 Vance Wyatt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ans B. Maine	<input checked="" type="checkbox"/>	