

**Lake County Forest Preserve District
Operations Committee Meeting
Monday, March 6, 2017**

The Operations Committee met Monday, March 6, 2017 at the Lake County Forest Preserves, 1899 West Winchester Road, Libertyville, Illinois.

- 1.0 **Call to Order** -With a quorum present, Chair Taylor called the meeting to order at 9:00 a.m.

Commissioners Present:

Craig Taylor, *Chair*
Mary Ross Cunningham, *Vice Chair*
Chuck Bartels (Electronically)
Steve Carlson
Bill Durkin
Diane Hewitt
Judy Martini
Audrey Nixon
S. Michael Rummel

Also Present:

Ann B. Maine, *President*
Michael Danforth, *Commissioner*
Alex "Ty" Kovach
Mike Tully
Jim Anderson
Jim Ballowe
Nan Buckardt
Katherine Hamilton-Smith
Mary Kann
Steve Neaman
John Nelson
John Tannahill
Rebekah Snyder

Debbie Boness
Andrew Osborne
Brad Erhardt
John McNamara
Sarah Salto
Maureen Shelton
Matt Norton (Corporate Counsel)

Absent:

Brent Paxton

- 2.0 **Pledge Of Allegiance** – Commissioner Danforth led the Pledge of Allegiance.

Chair Taylor stated that a timely notice was received from member Chuck Bartels in accordance with the District's policy on electronic meeting attendance, requesting to attend this meeting electronically because of personal illness or disability. He announced that member Bartels was connected via telephone. Hearing no motion to determine that his notice did not comply with the District's policy, Chair Taylor declared member Bartels present and requested a roll call of Committee Members.

Committee Secretary Shelton called the roll and 9 Committee Members were present: Taylor, Cunningham, Bartels, Carlson, Durkin, Hewitt, Martini, Nixon, Rummel.

Chair Taylor introduced Commissioner Michael Danforth.

- 3.0 **Public Comment** – None

- 4.0 **Addenda to the Agenda** – There were no addenda to the agenda.

Nan Buckardt, Director of Education and John Tannahill, Director of Public Safety introduced members of their department attending the Committee meeting. Staff attendance is part of our current effort to have all Forest Preserve Staff attend at least one committee meeting to gain understanding about how our organization is governed.

- 5.0 **Executive Director Comments** - Executive Director Kovach distributed a report and commented on:

- The District received a \$50,000 donation for Grassy Lake;
- A \$210,979 grant proposal has been submitted to the National Fish and Wildlife Foundation's Monarch Butterfly Conservation Fund;
- The 2016 Adopt-a-Turtle program raised more than \$19,000;
- Summer Camp Registration: 33% of the camps are filled and another 42% are at least half filled;
- Maple Syrup Season has begun at Ryerson Woods with a live streaming session posted on Facebook;
- Spring issue of Horizon, has an enclosed giving envelope that focuses the Green Youth Farm at Greenbelt;
- Solar Lit Trails end on March 12th;

- Demolition has begun to remove the walls in the NE section of the first floor for the new museum;
- The status of preserves and trails can be checked by using one of our interactive maps on our website;
- Rainbow Trout Fishing opens on April 1st;
- Attended the IPRA/IAPD Legislative Committee Breakfast;
- Explained the District's new travel and mileage reimbursement policy allowances. Reviewed the form that Commissioners must now fill out for travel and mileage reimbursement, in compliance with the new state legislation-based policy. A copy of the form was distributed to the committee, and staff will also email them an electronic fillable form for their use;
- Provided a reminder about the Committee of the Whole meeting at 11:00 a.m.

6.0 Correspondence – None

7.0 Approve Minutes

Approve Minutes from February 6, 2017 Operations Committee meeting. Motion by member Cunningham, second by member Carlson. Voice vote being had, all in favor, the motion passed unanimously and the minutes were circulated for signatures.

8.0 Administration

8.1 Recommend approval of a Resolution extending the contract with Sentry Security LLC for District-wide Fire and Security Alarm Monitoring, Maintenance, Repair and Testing Services for one year effective April 1, 2017. Mike Tully, Chief Operations Officer gave a summary of the Resolution. Motion by member Rummel, second by member Hewitt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.

8.2 Recommend approval of a Resolution awarding a Contract for the purchase of Computing Equipment and Services to CDW-Government, Inc., Vernon Hills, Illinois, under the National IPA Technology Solutions Contract #130733 in the Contract Price of \$39,991.49. Mr. Tully gave a summary of the Resolution. A brief discussion was had. Motion by member Cunningham, second by member Durkin. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.

9.0 Education

9.1 Recommend approval of a Resolution awarding a Contract for Fabrication of One Life-Sized Reconstruction of a *Dryptosaurus* Dinosaur to Paleo-artist Tyler Keillor, Brookfield, Illinois, in the Contract Price of \$70,000.00. Nan Buckardt, Director of Education provided information. A discussion was had. Member Rummel requested information about at what point the District has ownership and are we properly insured. The Contract will be reviewed by our Corporate Counsel and will be presented at the Finance Committee meeting. Motion by member Durkin, second by member Nixon. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the Finance Committee.

10.0 Facilities

10.1 Recommend approval of a Resolution Awarding a Contract for Front Entry and Vestibule Construction at the District's General Offices to Construction Consulting & Disbursement Services, Inc., Morton Grove, Illinois, in the Contract Price of \$64,500.00. Mr. Tully gave a summary of the Resolution. A discussion was had. President Maine requested that the Committee be provided with a running tally of costs for the museum project. This will be provided at the Committee of the Whole in April. Motion by member Bartels, second by member Martini. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.

10.2 Recommend approval of a Resolution Awarding a Contract for the purchase and installation of four Intellipak Compressors at the General Offices to The Trane Company, Willowbrook, Illinois, in the amount of \$39,232.00. Mr. Tully gave a summary of the Resolution. Jim Ballowe, Director of

Facilities responded to questions. Motion by member Carlson, second by member Rummel. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.

10.3 Recommend approval of a Resolution Awarding Contracts for the Purchase of Chemicals and Fertilizers for District Golf Courses. A discussion was had. Mr. Tully to check with our Purchasing department for the possibility of establishing joint purchasing with like entities. Motion by member Durkin, second by member Nixon. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.

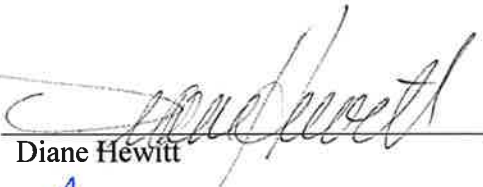
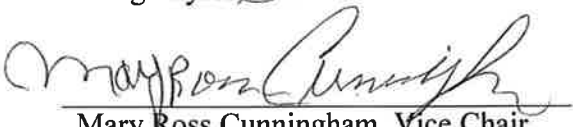
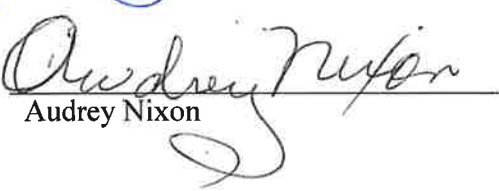


14.0 Old Business – None

15.0 Executive Session – Motion by Member Durkin, second by Member Rummel to go into executive session for the purpose of discussing: Review of Closed Session Minutes and Verbatim Recordings. Roll call vote being had, the motion passed by the following votes: AYES: 8; NAYS: 0. the committee went into executive session at 9:48 am and returned to open session at 9:53 am.

16.0 Next Meeting - Operations Committee, April 3, 2017 at 9:00 am; General Offices, Libertyville

17.0 Adjourn - With no further business; motion by member Cunningham, second by member Martini, to adjourn. Voice vote had, all in favor, the motion passed unanimously. The meeting adjourned at 9:56 am.

APPROVED:

	<u>Yea</u>	<u>Nay</u>		<u>Yea</u>	<u>Nay</u>
 Craig Taylor, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Diane Hewitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Mary Ross Cunningham, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Judy Martini	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Chuck Bartels	<input type="checkbox"/>	<input type="checkbox"/>	 Audrey Nixon	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Brent Paxton	<input type="checkbox"/>	<input type="checkbox"/>
 Michael Danforth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 S. Michael Rummel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>			