

**Lake County Forest Preserves
Finance Committee Minutes – August 31, 2017**

The Lake County Forest Preserve District Finance Committee met on Thursday, August 31, 2017. The meeting was held at the Operations and Public Safety Facility, 19808 W. Grand Ave., Lake Villa, Illinois.

1.0 Call to order - With a quorum present, Chair Mike Rummel called the meeting to order at 8:30 a.m.

Committee Members Present:

Mike Rummel, *Chair*
Linda Pedersen, *Vice Chair*
Steve Carlson
Mary Ross Cunningham
Bill Durkin
Sandy Hart (8:35 am)
Aaron Lawlor (8:33 am)

Also Present:

Ann Maine, *President*
Alex Ty Kovach
Mike Tully
Mary Kann
Steve Neaman
John Nelson
Nan Buckardt

Katherine Hamilton-Smith
Leslie Berns
John Tannahill
Rebekah Snyder
Matt Norton (Corporate Counsel)
Julie Gagnani

2.0 Pledge of Allegiance – President Maine led the pledge of allegiance.

3.0 Addenda to the Agenda – None

4.0 Public Comment – None

5.0 Executive Director Comments – Executive Director Kovach did not report since everyone present had previously heard his report at other committee meetings earlier in the week.

6.0 Approval of Minutes – Motion by member Durkin, second by member Pedersen to approve the minutes of the July 31, 2017 joint meeting with the Operations Committee. Voice vote being had, the motion passed unanimously and the minutes circulated for signatures.

7.0 Correspondence – None

8.0 Finance

8.1 Payment Approvals – Motion by member Durkin, second by member Cunningham to approve the June 2017 legal invoice. Voice vote being had, the motion passed unanimously and the payment approval was circulated for signatures.

8.2 Monthly Financial Report – Director Steve Neaman summarized the financial report for month ending July 31, 2017. He added that the preliminary audit took place this month and went well.

9.0 Administration

9.1 Personnel Actions – None

10.0 Operations Committee

10.1 Recommend approval of Resolution approving renewals of Contracts for purchase of Motor Fuel to Petroleum Traders Corporation, Fort Wayne, Indiana, and Avalon Petroleum Co. Inc., Kankakee, Illinois for the period October 13, 2017 through October 12, 2018 – Mr. Kovach noted that the District is exercising its right to renew the contracts for up to 4 one-year renewals. This would be the second renewal. Director John Nelson responded to questions. Motion by member Cunningham, second by member Lawlor to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.2 Recommend approval of Resolution awarding Contract to purchase two Tractors and a Mower to Buck Bros., Inc., Wauconda, Illinois in the Contract price of \$126,598.54 through a National Joint Purchasing Alliance contract – Mr. Kovach summarized the purchase and Finance Director Neaman explained the National Joint Purchasing Alliance. Attorney Norton added that per state statute, the District is allowed to piggy-back onto contracts within the Alliance. Motion by member Durkin, second by member Hart to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.3 Recommend approval of Resolution approving three-year extension of Contract for Donor Management Software to Blackbaud, Inc., Charleston, South Carolina in the Contract Price of \$30,615.03 - Mr. Kovach summarized the contract, and Foundation Executive Director Rebekah Snyder responded to questions and explained the software’s features. A general discussion ensued. Motion by member Hart, second by member Pedersen to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

11.0 Planning Committee

11.1 Recommend approval of Ordinance amending Fiscal Year 2017/18 Appropriations Ordinance, Fiscal Year 2017/18 Budget and Ten-Year Capital Improvement Plan to approve funding for Ethel’s Woods-North Mill Creek Project – Director Kovach summarized the project and explained the need to put all funding for the project into this year’s budget and CIP so that the work can all take place now to take advantage of a \$1 million grant awarded for the project. A low-head dam was discovered and will need removal. Leslie Berns responded to questions and a general discussion ensued. Attorney Norton explained the elimination of line items to get the project into the budgeted amount. Motion by member Pedersen, second by member Cunningham to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.




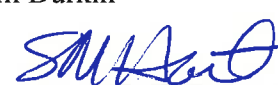
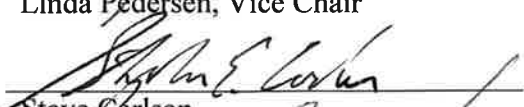
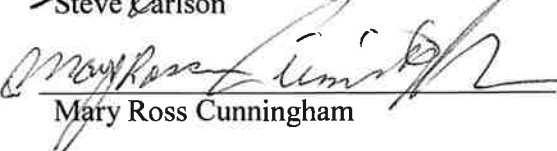
12.0 Old Business – None

13.0 Executive Session – Motion by member Durkin, second by member Cunningham to go into executive session for the purpose of reviewing approved closed session minutes for release or retention, and erasure of verbatim recordings; and pending and probable or imminent ligation. Voice vote being had, the motion passed by the following vote: AYES: 6, NAYS: 0. The committee went into executive session at 8:58 a.m. and returned to open session at 9:14 a.m.

14.0 Next meeting: October 5, 2017

15.0 Adjourn – Motion by member Cunningham, second by member Hart to adjourn. Voice vote being had, the committee adjourned at 9:15 a.m.

APPROVED:

	<u>Yea</u>	<u>Nay</u>		<u>Yea</u>	<u>Nay</u>
 S. Michael Rummel, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Linda Pedersen, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Sandy Hart	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Aaron Lawlor	<input type="checkbox"/>	<input type="checkbox"/>
 Mary Ross Cunningham	<input type="checkbox"/>	<input type="checkbox"/>			