

**Lake County Forest Preserve District
Planning Committee
February 6, 2017 - Open Session Minutes**

The Lake County Forest Preserves' Planning Committee met on Monday, February 6, 2017. The meeting was held at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 Call to order – With a quorum present, Chair Carol Calabresa called the meeting to order at 1:00 p.m.

Members Present:

Carol Calabresa, *Chair*
Paul Frank
Sandy Hart
Linda Pedersen
Craig Taylor
Tom Weber
Jeff Werfel
Terry Wilke

Absent:

Sid Mathias

Also Present:

Ann Maine, *President*
Bill Durkin
Judy Martini
Alex Ty Kovach
Mike Tully
Randy Seebach
Steve Neaman
Jim Anderson
Nan Buckardt
Mary Kann
Katherine Hamilton-Smith
John Nelson
Ken Jones

Also Present:

Rebekah Snyder
Rebecca Hegner
Susan Hall
Sue Hawkins
Kelly Schultz
Deb Ramai
Julie Gagnani
Mick Zawislak, *Daily Herald*
Matt Norton, *Holland & Knight*
Don Wilson
Skip Goss
Grant Farrell
Ron Hudson

2.0 Pledge of Allegiance – Member Weber led the pledge of allegiance.

3.0 Addenda to the Agenda – None

4.0 Public Comment – None

5.0 Executive Director Report – Director Randy Seebach introduced landscape architect Susan Hall and Director Jim Anderson introduced seed nursery coordinator Kelly Schultz. Executive Director Kovach reported on a monument concept for the Ryerson cabin; new Preservation Foundation board member; public access construction projects; Crain's Chicago Business article on the Teich postcard transfer to Newberry Library; the District's winter banners featuring the least weasel; and the upcoming Volunteer Recognition event.

6.0 Approval of Minutes – Motion by member Wilke, Second by member Hart to approve the closed session minutes of October 31, 2016; and the open and closed session minutes of January 9 and January 30, 2017. Voice vote being had, the motion passed unanimously and the minutes were circulated for signatures.

7.0 Correspondence – None

8.0 Old Business - None

9.0 New Business

9.1 Recommend approval of Resolution approving Local Agency Agreement with Illinois Department of Transportation for Illinois Transportation Enhancement Program funding for Lyons Woods Trail Connection – Mr. Kovach explained that approval of this agreement with IDOT will require an amendment to the current year CIP to fund an additional \$92,446, which reflects a revised local share of construction costs and engineering fees as a result of the addition of two boardwalks along the trail corridor. Mr. Neaman responded to questions regarding the financing. Motion by member Hart, second by member Weber to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the Finance Committee.

9.2 Recommend approval of Resolution approving Dedication of Land to County of Lake for Public Road Purposes on Yorkhouse Road at Waukegan Savanna Forest Preserve – Mr. Kovach explained that the new facility access permit required from LCDOT for the new Waukegan Savanna dog exercise area parking lot will require dedicating an additional 20 feet of right-of-way (approximately 0.45 acres) to the County for public road purposes. Motion by member Wilke, second by member Weber to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

9.3 Recommend approval of Resolution awarding Contract for Construction of Dog Exercise Area Site Improvements at Waukegan Savanna Forest Preserve to Campanella & Sons, Inc., Wadsworth, IL in the Contract Price of \$1,171,569.31 – Mr. Kovach summarized the project and responded to questions. Motion by member Hart, second by member Pedersen to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

9.4 Recommend approval of Resolution awarding Contract for Phase 3 Invasive Plant Control at Grassy Lake Forest Preserve to Integrated Lakes Management, Waukegan, IL in the Contract Price of \$26,280.30 - Mr. Kovach summarized the project. Motion by member Taylor, second by member Werfel to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

9.5 Recommend approval of Resolution awarding Contracts for 2017 Native Seed Purchase for Kettle Grove, Lyons Woods and Lakewood (Schreiber) Forest Preserves to Genesis Nursery Inc., Tampico, IL in the Contract Price of \$28,267.39; and to Shooting Star Native Seeds, Spring Grove, MN in the Contract Price of \$41,480.49 - Motion by member Werfel, second by member Wilke to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

9.6 Recommend approval of Resolution authorizing Change order No. 3 to Contract with WBK Engineering, LLC for Des Plaines River Dam Removals-Engineering at MacArthur Woods and Captain Daniel Wright Woods, increasing the Contract Amount by \$8,775.00 - Mr. Kovach noted that the change order is for additional dedicated erosion control inspections required by SMC. Motion by member Pedersen, second by member Wilke to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the Finance Committee.

9.7 Recommend approval of Resolution approving Tax Sale Agreement with Openlands resulting from 2016 Annual Lake County Tax Sale, allowing purchase of one Certificate of Sale from Openlands for a sum not to exceed \$62,066.25 – Ken Jones showed the parcel by Rollins Savanna on a map and noted that by purchasing the certificate, the District may obtain title to the parcel through a tax deed if the current owner does not redeem the taxes over the next two years. Motion by member Werfel, second by member Wilke to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the Finance Committee.

9.8 Policy Direction regarding request from ComEd for permanent easement for existing line of electrical poles at Sun Lake Forest Preserve – Mr. Kovach showed the location on a map and noted that ComEd has requested permission to relocate an existing electric pole onto District property at Sun Lake Forest Preserve. This pole, and several other utility poles currently existing on District property, provide electric service to residents on the north side of Grass Lake Road. No records can be found regarding rights for the existing utility poles to occur on District property, therefore staff is seeking approval to negotiate a permanent easement for ComEd to operate and maintain overhead and underground wires, poles and equipment within a 10-ft. corridor at Sun Lake Forest Preserve. A general discussion ensued and Attorney Norton responded to questions. The consensus of the committee was to proceed with negotiation under the guidance of legal counsel.

9.9 Policy Direction regarding request from Waukegan Port District (WPD) to consider transfer of fee simple and permanent easement interests in portion of Waukegan Savanna Forest Preserve to WPD for construction of new longer runway at Waukegan National Airport and to authorize drafting a Letter of Intent

(LOI) – Mr. Kovach summarized a request from the Waukegan Port District to acquire 52.3 acres of Waukegan Savanna, either through fee simple purchase or permanent easements, or both, for construction of a new runway at Waukegan National Airport. He gave a history of the project and noted that he sent a list of questions to WPD that need response before the District could consider their request. Mr. Kovach requested direction from the committee on drafting a letter of intent outlining the elements of any future intergovernmental agreement between the District and WPD related to the transfer of land rights. The draft LOI would come back to the committee for review on March 6 for Board approval on March 14. Attorney Norton noted that although the LOI is not legally binding, it would be morally binding. President Maine noted that in all the years this matter has been talked about, this is the first time a formal request has been made to the District. Mr. Goss, Airport General Manager, noted that there have been many iterations of an expansion plan over the years and this is the preferred and best alternative; and stated that any groundbreaking for the project is not expected for at least seven years. A general discussion ensued and staff and airport officials present responded to questions.

Member Hart left the meeting at 2:35 pm. After further discussion it was the consensus of the committee to go forward with drafting a Letter of Interest.


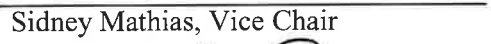




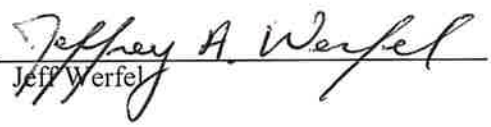
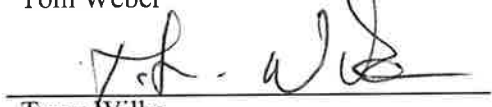
9.10 Recommend approval of Ordinance approving Planning Committee Rules – Pursuant to the Board Rules of Order and Operational Procedures, motion by member Wilke, second by member Weber to approve Planning Committee Rules as presented. Motion by member Werfel, second by member Taylor to defer the motion to approve until the next regular committee meeting. Voice vote being had, the motion to defer passed unanimously.

10.0 **Executive Session** – Motion by member Weber, second by member Wilke to go into executive session for the purpose of discussing the acquisition or lease of real property for the District, and for the setting of a price for the sale or lease of District property. Roll call vote being had, the motion passed by the following vote: AYES: 7, NAYS: 0. The Committees went into executive session at 2:42 p.m. and returned to open session at 3:11 p.m.

11.0 **Next scheduled meeting:** March 6, 2017

13.0 **Adjourn** – With no further business, Chair Calabresa declared the meeting adjourned at 3:11 p.m.

Approved:

	<u>YEA</u>	<u>NAY</u>		<u>YEA</u>	<u>NAY</u>
 Carol Calabresa, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Sidney Mathias, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>
Paul Frank	<input type="checkbox"/>	<input type="checkbox"/>	 Sandra Hart	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Linda Pedersen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Craig Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Tom Weber	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Jeff Werfel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Terry Wilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

