



**FINANCE COMMITTEE**  
**General Offices, 1899 W. Winchester Road, Libertyville, Illinois**  
**Thursday, February 9, 2017**  
**8:30 a.m.**

**AGENDA**

- 1.0 Call to Order**
- 2.0 Pledge of Allegiance**
- 3.0 Public Comment**
- 4.0 Addenda to the Agenda**
- 5.0 Executive Director Comments**
- 6.0 Approval of Minutes:** January 12, 2017 open and closed sessions; January 30, 2017 Joint meeting, open and closed sessions.
- 7.0 Correspondence**
  - 7.1 Letter from Conserve Lake County
- 8.0 Finance – *Steve Neaman, Director***
  - 8.1 Payment Approvals
  - 8.2 Monthly Financial Report
  - 8.3 Recommend approval of a [Resolution adopting the Annual Budget Policies](#) and Annual Strategic Action Plan for Fiscal Year ending June 30, 2018.
  - 8.4 Recommend approval of a [Resolution approving the Fiscal Year 2017/18 10-Year Capital Improvement Plan](#).
- 9.0 Administration – *Mary Kann, Director***
  - 9.1 Personnel Actions
  - 9.2 Recommend approval of an [Ordinance amending the Personnel Policies and Procedures by adding Policy No. 8.14 - Records Management](#).
  - 9.3 Recommend adoption of an [Ordinance establishing a Policy for Reimbursement of Travel, Meal, and Lodging Expenses](#).
- 10.0 Executive – *Ty Kovach, Executive Director***
  - 10.1 Legislative Review
  - 10.2 Recommend approval of an [Ordinance approving an Amended Fundraising Authorization Policy](#).

## **11.0 Operations Committee**

- 11.1 Recommend approval of an [Ordinance amending \(i\) the FY 2017 budget, to increase expenditures in FY 2017 not to exceed \\$350,000 to allow for development and construction of new exhibitions as part of the Museum Relocation Project](#) with funding from the Museum Relocation Fund and (ii) the Ten-Year Capital Improvement Plan to reflect such funding.
- 11.2 Recommend approval of a [Resolution approving a Three-Year Maintenance Agreement for Telecommunications Services with AT&T Corp.](#), in the Contract Price of \$61,357.95.
- 11.3 Recommend approval of a [Resolution Awarding a Three-Year Contract for Turf Mowing and Landscape Services at Fort Sheridan \(Parade Grounds\) and Lakewood Forest Preserves](#) to The Fisher Burton Company in an amount not to exceed \$150,780.00 (\$50,260.00 annually).

## **12.0 Planning Committee**

- 12.1 Recommend approval of a [Resolution authorizing Change order No. 3 to the Contract with WBK Engineering, LLC for the Des Plaines River Dam Removals-Engineering](#) at MacArthur Woods and Captain Daniel Wright Woods, increasing the Contract Amount by \$8,775.00.
- 12.2 Recommend approval of a [Resolution approving a Local Agency Agreement with the Illinois Department of Transportation](#) for the Illinois Transportation Enhancement Program funding for the Lyons Woods Trail Connection.
- 12.3 Recommend approval of a [Resolution approving a Tax Sale Agreement with Openlands](#) resulting from the 2016 Annual Lake County Tax Sale, allowing the District to purchase one Certificate of Sale from Openlands for a sum not to exceed \$62,066.25.

## **13.0 Old Business**

## **14.0 Executive Session**

**15.0 Next meeting:** February 23, 2017

## **16.0 Adjourn**

The Lake County Forest Preserve District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are required to contact ADA Coordinator, Mary Kann, at (847) 968-3214 promptly to allow the District to make reasonable accommodations for those persons.