

**Lake County Forest Preserve District
Operations Committee Meeting
Monday, February 5, 2018**

The Operations Committee met Monday, February 5, 2018 at the Lake County Forest Preserves General Offices, 1899 West Winchester Road, Libertyville, Illinois.

- 1.0 **Call to Order** - With a quorum present, Vice Chair Mary Ross Cunningham called the meeting to order at 9:00 a.m.

Commissioners Present:

Mary Ross Cunningham, *Vice Chair*
Chuck Bartels
Steve Carlson
Michael Danforth
Bill Durkin
Judy Martini
S. Michael Rummel
Vance Wyatt

Also Present:

Ann B. Maine, *President*
Paul Frank
Alex "Ty" Kovach
Mike Tully
Jim Anderson
Jim Ballowe
Nan Buckardt
Katherine Hamilton-Smith
Mary Kann
Steve Neaman
John Nelson
John Tannahill
Rebekah Snyder

Debbie Boness
Sue Hawkins
Andrew Osborne
Jackie DeMasi
Jeanna Martinucci
Brett Peto
Maureen Shelton
Matt Norton, *Corporate Counsel*

Absent:

Craig Taylor, *Chair*
Diane Hewitt
Brent Paxton

- 2.0 **Pledge of Allegiance** – Member Durkin led the Pledge of Allegiance.

- 3.0 **Public Comment** – None

- 4.0 **Addenda to the Agenda** – There were no addenda to the agenda.

- 5.0 **Executive Director Comments**

Executive Director Kovach reported on the following and staff addressed questions on:

- Work being done to reduce the District's kilowatt hours by 35%;
- Submission of two grants;
- The Preservation Foundation's new Finance Committee;
- YCC crew member recruitment for 2018 has begun;
- Hope Grove Cemetery's Fleming family;
- American Transmission Company's request regarding Oak-Hickory Forest Preserve no longer needed;
- Profiles in Excellence event on February 11;
- Volunteer Recognition event on February 17;
- Brett Peto, Environmental Communications Specialist presented examples of social media videos.

- 6.0 **Correspondence** – None

- 7.0 **Approve Minutes**

Approve minutes from the January 8, 2018 Operations Committee and the January 29, 2018 Joint Committee Meeting. Motion by member Rummel, second by member Carlson. Voice vote being had, all in favor, the motion passed unanimously and the minutes were circulated for signatures.

- 8.0 **Old Business** – None

- 9.0 **New Business**

- 9.1 **Recommend approval of a Resolution authorizing a two-year CompleteLink Discount Agreement with AT&T Corp. for Telecommunications Services.** Mike Tully, Chief Operations Officer summarized the Resolution. Debbie Boness, Information Technology Officer responded to questions. Motion by member Wyatt, second by member Bartels. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.

- 9.2 Recommend approval of a Resolution amending the Public Safety Division Policies and Procedures General Order 01-01-05 – Use of Force. Mr. Tully summarized the Resolution. John Tannahill, Director of Public Safety responded to questions. Motion by member Durkin, second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 9.3 Recommend approval of a Resolution awarding a Contract for 2018 Tree and Shrub Purchases for Multiple Forest Preserves to Majestic Oaks Nursery, Spring Grove, Illinois, in the Contract Price of \$52,339.08. Mr. Tully summarized the Resolution. Jim Anderson, Director of Natural Resources responded to questions. Motion by member Carlson, second by member Rummel. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 9.4 Recommend approval of a Resolution awarding a Contract for 2018 Reforestation Watering at Multiple Forest Preserves to Alvarez, Inc., Barrington, Illinois, in the Contract Price of \$32,250.00. Mr. Tully summarized the Resolution. Motion by member Durkin, second by member Martini. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 9.5 Recommend approval of a Resolution awarding Contracts for 2018 Invasive Plant Management at Multiple Forest Preserves to Liberty Prairie Restorations, LLC, Libertyville, Illinois, in the Contract Price of \$111,000.00 and to ENCAP, Inc., DeKalb, Illinois, in the Contract Price of \$131,250.00. Mr. Tully summarized the Resolution. Mr. Anderson responded to questions. Motion by member Wyatt, second by member Bartels. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 9.6 Recommend approval of a Resolution amending the Code of Ethics for the Bess Bower Dunn Museum of Lake County. Mr. Tully introduced the Resolution. Nan Buckardt, Director of Education highlighted the changes and responded to questions. Motion by member Rummel, second by member Carlson. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.

10.0 Executive Session – None

11.0 Next Meeting – 9:00 am March 5, 2018 at General Offices

12.0 Adjourn - With no further business; motion by member Wyatt, second by member Durkin to adjourn. Voice vote being had, all in favor, the motion passed unanimously. The meeting adjourned at 9:35 am.

APPROVED:

	<u>Yea</u>	<u>Nay</u>		<u>Yea</u>	<u>Nay</u>
 Craig Taylor, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Diane Hewitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Mary Ross Cunningham, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	 Judy Martini	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Chuck Bartels	<input type="checkbox"/>	<input type="checkbox"/>	 Brent Paxton	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 S. Michael Rummel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Michael Danforth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Vance Wyatt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>			