

**Lake County Forest Preserves
Finance Committee Minutes – December 7, 2017**

The Lake County Forest Preserve District Finance Committee met on Thursday, December 7, 2017. The meeting was held at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 Call to order - With a quorum present, Chair Mike Rummel called the meeting to order at 8:30 a.m.

Committee Members Present:

Mike Rummel, *Chair*
Linda Pedersen, *Vice Chair*
Steve Carlson
Mary Ross Cunningham
Bill Durkin

Absent:

Sandy Hart
Aaron Lawlor

Also Present:

Ann Maine, *President*
Alex Ty Kovach
Mike Tully
Mary Kann
Steve Neaman
John Nelson
Nan Buckardt
Jim Ballowe

John Tannahill
Randy Seebach
Katherine Hamilton-Smith
Rebekah Snyder
Christy Marantos
Ken Jones
Julie Gragnani
Matt Norton (Corporate Counsel)

2.0 Pledge of Allegiance – Member Durkin led the Pledge of Allegiance.

3.0 Addenda to the Agenda – None

4.0 Public Comment – None

5.0 Executive Director Comments – Executive Director Kovach distributed his report. Chair Rummel commented that the money being spent on the safety program is paying off as evidenced in the workers compensation costs downward trend in Mr. Kovach's report.

6.0 Approval of Minutes – Motion by member Carlson, second by member Cunningham to approve the minutes of November 9, 2017. Voice vote being had, the motion passed unanimously and the minutes circulated for signatures.

7.0 Correspondence – None

8.0 Finance

8.1 Payment Approvals – None

8.2 Monthly Financial Report – Director Steve Neaman summarized the financial report for month ending October 31, 2017. He pointed out increased expenses for sand and gravel purchases for trail repairs from summer flooding, however an insurance claim has been filed. Facilities Director Jim Ballowe responded to questions regarding golf operations and a discussion ensued on area municipal golf courses that are either closing or are in financial trouble.

8.3 Recommend approval of Resolution Changing the Fiscal Year from July 1 through June 30, to January 1 through December 31, after an 18-month transitional fiscal year from July 1, 2018 to December 31, 2019 – In follow-up to the committee's policy direction from the previous meeting, Mr. Kovach presented a recommendation to approve a Resolution changing the fiscal year. Finance Director Neaman added that testing of the financial software for implementing a transitional 18-month budget has not presented any issues. He responded to questions and a general discussion ensued. Motion by member Pedersen, second by member Cunningham to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

9.0 Administration

9.1 Approve deletion and addition of position titles and reclassification of positions – Director Kann summarized the recommended revisions, to address changes in tasks performed by various positions. She responded to questions; motion by member Carlson, second by member Durkin to approve the recommendation as presented. Voice vote being had, the motion passed unanimously.

9.2 Approve amendments to Procedure Section of Personnel Policy 8.7 – Harassment – Director Kann explained the revisions needed in the Harassment policy to comply with new state legislation. She responded to questions and a general discussion ensued. Motion by member Cunningham, second by member Pedersen to approve the recommendation as presented. Voice vote being had, the motion passed unanimously.

9.3 Recommend approval of a Resolution approving a Three-Year Collective Bargaining Agreement with the Construction and General Laborers Local Union Number 152 – Chief Operating Officer Mike Tully explained the negotiated terms of the new Agreement, including a provision that in the event of a State-imposed property tax freeze during the contract, both parties agree to reopen the contract for negotiations on the 12/1/18 and/or 12/1/19 across-the-board salary increase. He and Administration Director Kann responded to questions and a general discussion ensued. Motion by member Durkin, second by member Carlson to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.0 Facilities

10.1 Approve 2018 Residential Licenses for District housing units – Mr. Kovach noted that last month the committee authorized a 1.038% fee increase for 2018 for the five remaining residential licenses and recommended approving the licenses for 2018. Motion by member Pedersen, second by member Cunningham to approve the recommendation as presented. Voice vote being had, the motion passed unanimously.

11.0 Operations Committee

11.1 Recommend approval of a Resolution awarding a Two-Year Contract for Turf Mowing at Heron Creek and Van Patten Woods Forest Preserves and Fort Sheridan Cemetery to Grundstrom Landscape Maintenance, Mundelein, Illinois in an amount not to exceed \$68,500.00 – Mr. Kovach summarized the recommendation, noting that this a “not to exceed” amount and the actual amounts could end up being lower. Motion by member Cunningham, second by member Pedersen to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

12.0 Old Business - None

13.0 New Business

13.1 Recommend approval of a Resolution approving the Annual Legislative Program for 2018 – Mr. Kovach reviewed the proposed state program. Mr. Tully provided further information regarding inefficiencies in purchasing and contracting authority that the District would be exploring. Mr. Kovach spoke about opposition to SB 1451, which limit the District’s ability to prohibit small wireless facilities or to charge permit fees for them; it also disregards any public input on them. The Federal program objectives include protecting grants, tax-exempt municipal bonds, and Build America bonds, which Finance Director Neaman further explained. Mr. Tully explained proposed language for a universal charitable deduction in any tax reform legislation. A general discussion ensued. Motion by member Pedersen, second by member Carlson to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

14.0 Executive Session - Motion by member Cunningham, second by member Durkin to go into executive session to discuss pending litigation, probable or imminent litigation, and the setting of a price for sale or lease of property. Roll call vote being had, the motion passed by the following vote: AYES: 5, NAYS: 0. The committee went into executive session at 9:10 a.m. and returned to open session at 9:34 a.m.


15.0 Next meeting: January 11, 2018

16.0 Adjourn – Motion by member Cunningham, second by member Pedersen to adjourn. Voice vote being had, the motion passed unanimously and the committee adjourned at 9:35 a.m.


APPROVED:

Yea Nay

Yea Nay



 S. Michael Rummel, Chair



 Bill Durkin



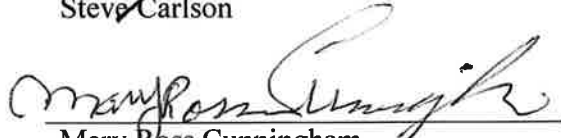
 Linda Pedersen, Vice Chair

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