

**Lake County Forest Preserve District  
Operations Committee Meeting  
Monday, December 4, 2017**

The Operations Committee met Monday, December 4, 2017 at the Lake County Forest Preserves General Offices, 1899 West Winchester Road, Libertyville, Illinois.

1.0 **Call to Order** -With a quorum present, Chair Taylor called the meeting to order at 9:00 a.m.

**Commissioners Present:**

Craig Taylor, *Chair*  
Mary Ross Cunningham, *Vice Chair*  
Chuck Bartels  
Steve Carlson  
Michael Danforth  
Bill Durkin  
Diane Hewitt  
Judy Martini  
S. Michael Rummel  
Vance Wyatt

**Absent:**

Brent Paxton

**Also Present:**

Ann B. Maine, *President*  
Jeff Werfel  
Linda Pedersen, *9:20 am*  
Sandy Hart, *9:25am*  
Alex "Ty" Kovach  
Mike Tully  
Jim Anderson  
Jim Ballowe  
Nan Buckardt  
Katherine Hamilton-Smith  
Mary Kann  
Steve Neaman  
John Nelson  
Randy Seebach  
John Tannahill  
Rebekah Snyder  
Sue Hawkins  
Ken Jones  
Tom Abbott  
Kurt Andrews  
Jesus Arias

Jackie DeMasi  
Allison Frederick  
Rob Fugelseth  
Ed Hain, Jr.  
Ryan Isom  
Daniel Leguizamo  
Manuel Marinez  
Jeanna Martinucci  
Sara Page  
Brett Peto  
Mario Sanchez  
Jeremy Tekampe  
Bill Thompson  
Mike Tylkowski  
Randy Walters  
Pam Taylor  
Steve Henley, *Mayor of Volo*  
Jonathan Meyer, *Village of Volo*  
Mick Zawislak, *Daily Herald*  
Maureen Shelton  
Matt Norton, *Corporate Counsel*

2.0 **Pledge of Allegiance** – Member Carlson led the Pledge of Allegiance.

3.0 **Public Comment** – None

4.0 **Addenda to the Agenda** – There were no addenda to the agenda.

5.0 **Executive Director Comments**

John Nelson, Director of Operations & Infrastructure, Jim Ballowe, Director of Facilities and Katherine Hamilton-Smith, Director of Public Affairs and Development introduced their department staff members who were attending the Committee meeting.

Executive Director Kovach reported on the following and staff addressed questions on:

- workers compensation cost trends;
- farm license income update;
- Spring Bluff - Chiwaukee Prairie Joint Burn;
- progress update for the 2008 \$185 million referendum;
- Middlefork Savanna Bridge and Trail Connection project completion;
- expansion of the District's social media messaging;
- Community Service Officer Tjarsen's investigation of lost wedding ring and subsequent return to owner.

6.0 **Correspondence** – None

7.0 **Approve Minutes**

Approve minutes from November 6, 2017 Operations Committee Meeting. Motion by member Cunningham, second by member Rummel. Voice vote being had, all in favor, the motion passed unanimously and the minutes were circulated for signatures.

8.0 **Old Business**

8.1 Provide policy direction regarding the Village of Volo's notification that it intends to install lighting improvements along a portion of the Millennium Trail at Singing Hills Forest Preserve. Mr. Kovach noted that this item was deferred from the last meeting to await comments from the District's insurance carrier (PDRMA). PDRMA reported no inherent risk associated with this beautification project. Staff recommended allowing the lighting provided that 1) the Village send the District a formal letter stating the intent for the lighting is for beautification only and not lighting for nighttime trail use; 2) a timer will be installed to turn the lights off at a mutually agreed upon time; 3) the Village will reimburse the District for costs to install additional signage; 4) the Village will be responsible for all maintenance and repairs associated with the lighting; and 5) the above conditions will be included in an amendment to the easement agreement between the District and the Village that granted the Trail Easement (New Business Item 9.1). A general discussion ensued and no opposition was voiced. Chair Taylor stated that the committee reached consensus to proceed.

9.0 **New Business**

9.1 Recommend approval of a Resolution Authorizing an Amendment to an Easement Agreement with the Village of Volo regarding the Millennium Trail. Motion by member Martini, second by member Danforth. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Planning Committee.

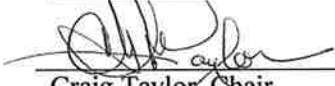
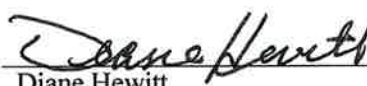
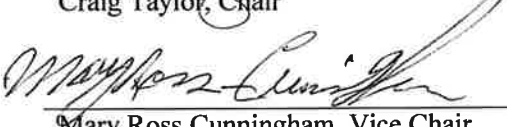


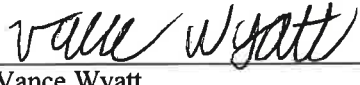

9.2 Recommend approval of a Resolution Awarding a Two-Year Contract for turf mowing to Grundstrom Landscape Maintenance, Mundelein, Illinois for the Fort Sheridan Cemetery, Heron Creek Forest Preserve and Van Patten Woods Forest Preserve in an amount not to exceed \$68,500.00 (\$34,250.00 annually). Mike Tully, Chief Operations Officer summarized the Resolution and responded to questions. Motion by member Cunningham, second by member Hewitt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.

10.0 **Executive Session** – None

11.0 **Next Meeting** – January 8, 2018

12.0 **Adjourn** - With no further business; motion by member Cunningham, second by member Wyatt to adjourn. Voice vote had, all in favor, the motion passed unanimously. The meeting adjourned at 9:30 am.

**APPROVED:**

	<u>Yea</u>	<u>Nay</u>		<u>Yea</u>	<u>Nay</u>
 Craig Taylor, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Diane Hewitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Mary Ross Cunningham, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
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Chuck Bartels			Brent Paxton		
 Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 S. Michael Rummel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Michael Danforth					
 Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>			