

**Lake County Forest Preserve District
Operations Committee Meeting
Monday, November 6, 2017**

The Operations Committee met Monday, November 6, 2017 at the Lake County Forest Preserves General Offices, 1899 West Winchester Road, Libertyville, Illinois.

- 1.0 **Call to Order** -With a quorum present, Chair Taylor called the meeting to order at 9:00 a.m.

Commissioners Present:

Craig Taylor, *Chair*
Mary Ross Cunningham, *Vice Chair*
Chuck Bartels (Electronic Attendance)
Steve Carlson
Michael Danforth
Bill Durkin
Judy Martini
S. Michael Rummel
Vance Wyatt

Also Present:

Ann B. Maine, *President*
Alex "Ty" Kovach
Mike Tully
Jim Anderson
Jim Ballowe
Nan Buckardt
Katherine Hamilton-Smith
Mary Kann
Steve Neaman
John Nelson
Randy Seebach
John Tannahill
Rebekah Snyder
Debbie Boness
Sue Hawkins
Andrew Osborne

Pat Bovill
Fred Capaccio
Mike Dobosiewicz
Jim Harte
Greg Lilla
Joseph Mathew
Jason Rundall
Ed Shanahan
Mike Stout
Bob Thillens
Ken Winston
Jim Wyrzyn
Al Train
Jonathan Meyer, *Village of Volo*
Maureen Shelton
Matt Norton , *Corporate Counsel*

Absent:

Diane Hewitt
Brent Paxton

- 2.0 **Pledge of Allegiance** – Member Cunningham led the Pledge of Allegiance.

Chair Taylor stated that a timely notice was received from member Chuck Bartels in accordance with the District's policy on electronic meeting attendance, requesting to attend this meeting electronically because of personal illness or disability. He announced that member Bartels was connected via telephone. Hearing no motion to determine that his notice did not comply with the District's policy, Chair Taylor declared member Bartels present and requested a roll call of Committee Members.

Committee Secretary Shelton called the roll and nine committee members were present: Taylor, Cunningham, Bartels, Carlson, Danforth, Durkin, Martini, Rummel, Wyatt.

- 3.0 **Public Comment** – Al Train, Kildeer, Illinois; opposed the Deer Management Program at Cuba Marsh Forest Preserve.

- 4.0 **Addenda to the Agenda** – There were no addenda to the agenda.

- 5.0 **Executive Director Comments**

Mr. Kovach distributed and reported on:

- Senate Bill 851;
- October 4 Preservation Foundation State of the Preserve's event;
- Received two \$5,000 endowment gifts;
- Museum opening date March 24, 2018;
- Solar lit trails at Lakewood and Old School are open and will remain open until March 11, 2018;
- October 28 Newberry Library celebration of the Curt Teich Postcard Archives transfer.

John Nelson, Director of Operations & Infrastructure and Jim Ballowe, Director of Facilities introduced staff members from their departments who were attending the Committee meeting.

- 6.0 **Correspondence – None**

7.0 Approve Minutes

Approve minutes from October 2, 2017 Operations Committee Meeting. Motion by member Cunningham, second by member Carlson. Voice vote being had, all in favor, the motion passed unanimously and the minutes were circulated for signatures.

8.0 New Business

- 8.1 Provide policy direction regarding the Village of Volo's notification to install lighting improvements along a portion of the Millennium Trail at Singing Hills Forest Preserve. Mike Tully, Chief Operations Officer, introduced the Policy Direction. Randy Seebach, Director of Planning and Land Preservation presented this item. Mr. Seebach informed the committee that in February 2005, the Lake County Forest Preserve District entered into an Intergovernmental Agreement (IGA) with the Village of Volo and the Lakes Region Sanitary District regarding the exchange of easement rights for a proposed sanitary sewer, water main and trail. Last month, the District received notification from the Village of Volo of their plans to install beautification improvements within a 1/4-mile portion of the trail that is within the District's Trail Easement. Those improvements include the installation of lighting. In the IGA the Village did not expressly reserve the right to install above-ground, parallel lights or other utilities. Staff is concerned that lighting could invite night time use of the Millennium Trail. Nighttime use is beyond the District's standard hours of operation and could expose the District to additional risk and liability. Member Martini invited the representative from the Village of Volo, Jonathan Meyer, Director of Operations, up to answer questions. Mr. Meyer noted that their intent is for beautification and ambiance, not to illuminate the trail. The placement of the lights would be approximately 200 feet apart. Mr. Seebach and Mr. Meyer responded to additional questions and a general discussion ensued. The Committee was informed that Mary Kann, Director of Administration has contacted our Risk Management Agency, PDRMA and is waiting for their response. The Committee agreed that they would need PDRMA's opinion before they could make a decision. Mr. Meyer noted that the bid has been awarded but a contract has not been signed and the Village of Volo could work with delaying a decision to December. Motion by member Martini, second by member Carlson. Voice vote being had, all in favor, the motion was deferred to the next Operations Committee meeting.
- 8.2 Recommend approval of a Resolution awarding a Contract for the installation of an Uninterruptible Power System (UPS) for Data Center at the General Offices to All Industrial Electric, Inc., of Schaumburg, Illinois, with the total purchase price of \$57,172.00. Mr. Tully summarized the Recommendation. A discussion was had in regards to bond issues. Motion by member Martini, second by member Carlson. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.
- 8.3 Recommend approval of a Resolution awarding Contracts for the Purchase of Nine Chevrolet Trucks in a total amount not to exceed \$402,695.53; specifically (i) a contract to Rock Chevrolet, Grayslake, Illinois for one 2018 Chevrolet Silverado 3500HD Work Truck with Utility Body and Snowplow Package and (ii) to Raymond Chevrolet, Antioch, Illinois, a contract for (a) five 2018 Chevrolet Silverado 2500HD Double Cab Work Trucks with Snowplow Packages, (b) two 2018 Chevrolet Silverado 3500HD Regular Cab Work Trucks with Utility Dump Bodies and Snowplow Packages, and (c) one 2018 Chevrolet Silverado 3500HD Crew Cab Work Truck with Snowplow Package. Mr. Tully summarized the Recommendation and responded to questions. Motion by member Durkin, second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 8.4 Recommend approval of a Resolution awarding a Contract to Purchase two 2018 Ford Police Interceptor Sedans and one 2018 Ford Police Interceptor SUV to Currie Motors, Frankfort, Illinois, in an amount not to exceed \$78,135.00 through a Suburban Purchasing Cooperative contract. Mr. Tully summarized the Recommendation and John Tannahill, Director of Public Safety responded to questions. Motion by member Cunningham, second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.

- 8.5 Recommend Approval of a Resolution awarding a Contract for Herbicide Purchases to Crop Production Services, Kasota, Minnesota, in an amount not to exceed \$55,000.00. Mr. Tully summarized the Recommendation and John Nelson, Director of Operations and Infrastructure, responded to questions. Motion by member Carlson, second by member Rummel. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 8.6 Recommend Approval of a Resolution awarding a Contract to Reinders, Inc., Sussex, Wisconsin, for the purchase of four Toro Reelmaster 3555-D mowers with accessories for use at Countryside Golf Club and ThunderHawk Golf Club in an amount not to exceed \$187,376.64. Mr. Tully summarized the Recommendation and Jim Ballowe, Director of Facilities, responded to questions. Motion by member Durkin, second by member Rummel. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 8.7 Recommend approval of a Resolution Authorizing Change Order No. 1 to the contract with Trane Rental Services, for a maximum of two additional months of rental fees for a temporary air conditioner unit at Independence Grove Visitor Center in an amount not to exceed \$11,910.00. Mr. Tully summarized the Recommendation. Motion by member Rummel, second by member Martini. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the full Board.
- 8.8 Recommend approval of a Resolution renewing the contract for janitorial services with Crystal Management and Maintenance Services, Mount Prospect, Illinois, for one year effective November 1, 2017, in an amount not to exceed \$43,620.00. Mr. Tully summarized the Resolution and responded to questions. Motion by member Cunningham, second by member Durkin. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.
- 8.9 Approve the termination of the existing Farm License Agreement at Lake Marie Forest Preserve. Mr. Tully explained the reason for termination and Jim Anderson, Director of Natural Resources responded to questions. Motion by member Cunningham, second by member Carlson. Voice vote being had, all in favor, the motion passed unanimously.
- 8.10 Approve the award of one farm license at Ray Lake Forest Preserve to the highest qualified bidder. Mr. Tully summarized this Recommendation and responded to questions. President Maine requested an update on Farm License income at the next Operations Committee meeting. Motion by member Bartels, second by member Carlson. Voice vote being had, all in favor, the motion passed unanimously.
- 8.11 Recommend approval of a Resolution amending the Collections Policy for the Bess Bower Dunn Museum of Lake County. Mr. Tully summarized the Resolution. Motion by member Carlson, second by member Wyatt. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee.

9.0 **Old Business** – None

10.0 **Executive Session** – None

11.0 **Next Meeting** – December 4, 2017

12.0 Adjourn - With no further business; motion by member Cunningham, second by member Durkin to adjourn. Voice vote had, all in favor, the motion passed unanimously. The meeting adjourned at 10:31 am.

APPROVED:

	<u>Yea</u>	<u>Nay</u>		<u>Yea</u>	<u>Nay</u>
 Craig Taylor, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Diane Hewitt	<input type="checkbox"/>	<input type="checkbox"/>
 Mary Ross Cunningham, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Judy Martini	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Chuck Bartels	<input type="checkbox"/>	<input type="checkbox"/>	 Brent Daxton	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 S. Michael Rummel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Michael Danforth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Vance Wyatt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>			