

**Lake County Forest Preserve District  
Planning Committee  
October 2, 2017 - Open Session Minutes**

The Lake County Forest Preserves' Planning Committee met on Monday, October 2, 2017. The meeting was held at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

**1.0 Call to order** – With a quorum present, Chair Carol Calabresa called the meeting to order at 1:00 pm.

**Members Present:**

Carol Calabresa, Chair  
Sid Mathias, Vice Chair  
Sandy Hart  
Linda Pedersen  
Craig Taylor  
Tom Weber  
Jeff Werfel  
Terry Wilke  
Absent: Paul Frank

**Also Present:**

Ann Maine, President  
Alex Ty Kovach  
Mike Tully  
Randy Seebach  
Steve Neaman  
Jim Anderson  
John Nelson  
John Tannahill

**Also Present:**

Katherine Hamilton-Smith  
Nan Buckardt  
Mary Kann  
Ken Jones  
Rebekah Snyder  
Julie Gragnani  
Matt Norton, Corporate Counsel  
Barb Thompson

**2.0 Pledge of Allegiance** – Chair Calabresa led the Pledge of Allegiance.

**3.0 Addenda to the Agenda** – None

**4.0 Public Comment** – None

**5.0 Executive Director Report** – Executive Director Kovach distributed his report. President Maine provided comments on changing the District's fiscal year to follow a calendar year and Attorney Norton provided legal information and responded to questions. Mr. Kovach continued with his report, commenting on winter building removal, selection of a new payroll system, the 3<sup>rd</sup> annual Fall Classic at ThunderHawk, the Foundation's new Finance Committee and Development Committee, teacher training for school district science coordinators, Ethel Untermeyer Conservation Forum, and other announcements.

**6.0 Approval of Minutes** – Motion by member Hart, second by member Mathias to approve the open and executive session minutes from August 28, 2017. Voice vote being had, the motion passed unanimously and the minutes were circulated for signatures.

**7.0 Correspondence** – None

**8.0 Payment Approvals** – The legal bill for July 2017 was circulated for signature approval.

**9.0 Old Business**

9.1 Countryside Golf Club Wireless Telecommunication Facility Update – Mr. Kovach reviewed the request for a cell tower at Countryside Golf Club and reported that an open house has been scheduled for October 18, 2017 at Mundelein High School from 5 to 7pm. Mr. Kovach will be in attendance and encouraged Commissioners to attend.

**10.0 New Business**

10.1 Approve motion to (i) release Committee closed session minutes, (ii) retain as confidential all other Committee closed session minutes not previously released, and (iii) erase Verbatim Recordings in Accordance with The Open Meetings Act and the District's Policy on Closed Meeting Minutes and Verbatim Records, as

provided in Exhibit 1 to staff's memo dated October 2, 2017 – Motion by member Taylor, second by member Wilke to approve the motion. Voice vote being had, the motion passed unanimously.

10.2 Recommend approval of Resolution awarding Contracts for Woody Invasive Plant Clearing (Winter 2017) at Multiple Forest Preserves to: V3 Construction Group, Ltd., Woodridge, Illinois in the Contract Price of \$83,310.00; Integrated Lakes Management, Inc., Waukegan, Illinois in the Contract Price of \$91,225.20; Cardno, Inc., Monee, Illinois in the Contract Price of \$44,800.00; Clean Cut Tree Service, Inc., Grayslake, Illinois in the Contract Price of \$103,680.00; Tallgrass Restoration, LLC, Schaumburg, Illinois in the Contract Price of \$38, 874.00; Integrated Lakes Management, Inc., Waukegan, Illinois in the Contract Price of \$88,847.40; McGinty Bros., Inc., Long Grove, Illinois in the Contract Price of \$91,003.50; and Clean Cut Tree Service, Inc., Grayslake, Illinois in the Contract Price of \$224,028.00 – Mr. Anderson summarized the recommendation; motion by member Weber, second by member Hart to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.3 Recommend approval of Resolution approving Joint Funding Agreement with U.S. Geological Survey for Stream Gauge and Sediment Monitoring at Ethel's Woods Forest Preserve – Mr. Anderson summarized the recommendation and responded to questions. Motion by member Pedersen, second by member Werfel to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.4 Recommend approval of Resolution awarding Contract for Construction of Trail Improvements at Spring Bluff Forest Preserve to Maneval Construction Company, Inc., Ingleside, Illinois, in the Contract Price of \$220,514.31 – Director Seebach summarized the project and responded to questions. He pointed out that the contract price is well below the estimate, which may have been prepared using comparable costs that were not current and the asphalt removal cost estimates. Also, contractor prices on all District projects in the last 9 months have been very good. Motion by member Weber, second by member Werfel to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.5 Recommend approval of Resolution awarding Contract for Design Engineering Services for Rollins Savanna-Gurnee Trail Connection at Rollins Savanna Forest Preserve to Civiltech Engineering, Inc., Itasca, Illinois, in the Contract Price of \$89,973.00 – Director Seebach summarized the project on a map and noted that the District is working with the Village of Gurnee on the project. He will also be meeting with IDOT as it ties into their road widening project. Mr. Seebach responded to questions and a discussion ensued regarding the funding. Staff recommended applying \$20,000 from the excess Spring Bluff project funds to this project, which is \$16,000 over the estimate. Motion by member Werfel, second by member Hart to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.





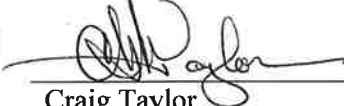
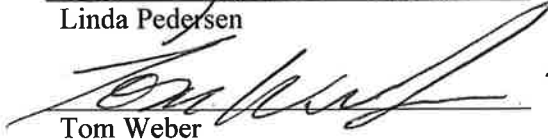
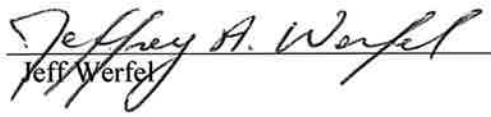
**11.0 Executive Session** – Motion by member Mathias, second by member Pedersen to go into executive session for the purpose of discussing land acquisition matters. Roll call vote being had, the motion passed by the following vote: AYES: 8, NAYS: 0. The Committees went into executive session at 1:41 p.m. and returned to open session at 2:35 p.m.

President Maine requested that the materials in the executive session binders be retained by staff between meetings so committee members can refer to their notes from meeting to meeting. Attorney Norton approved this practice. Member Wilke asked if he could get a list of all intergovernmental agreements with cities that have special requirements on the District. Staff will look into it.

12.0 Next scheduled meeting: November 6, 2017

13.0 Adjourn – With no further business before the committee, Chair Calabresa adjourned the meeting at 2:38 p.m.

Approved:

	<u>YEA</u>	<u>NAY</u>		<u>YEA</u>	<u>NAY</u>
 Carol Calabresa, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Sidney Mathias, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Paul Frank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sandra Hart	<input type="checkbox"/>	<input type="checkbox"/>
 Linda Pedersen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Craig Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Tom Weber	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Jeff Werfel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 	<input type="checkbox"/>	<input type="checkbox"/>			
Terry Wilke					