

**Lake County Forest Preserve District  
Operations Committee Meeting  
Monday, January 9, 2017**

The Operations Committee met Monday, January 9, 2017 at the Lake County Forest Preserves, 1899 West Winchester Road, Libertyville, Illinois.

- 1.0 **Call to Order** -With a quorum present, Chair Taylor called the meeting to order at 9:00 a.m.

**Commissioners Present:**

Craig Taylor, *Chair*  
Mary Ross Cunningham, *Vice Chair*  
Chuck Bartels (Electronically)  
Steve Carlson  
Bill Durkin  
Diane Hewitt  
Judy Martini  
Audrey Nixon  
S. Michael Rummel

**Also Present:**

Ann B. Maine, *President*  
Linda Pedersen, *Commissioner*  
Alex "Ty" Kovach  
Mike Tully  
Jim Anderson  
Jim Ballowe  
Nan Buckardt  
Katherine Hamilton-Smith  
Mary Kann  
Steve Neaman  
John Nelson  
John Tannahill  
Rebekah Snyder

Debbie Boness  
Sue Hawkins  
Andrew Osborne  
Josh Crittenden  
Corinne Court  
Eileen Davis  
Diana Dretske  
Jeff Kalupski  
Joe Schmitz  
Michael Ward  
Jennifer Woelkerling  
Maureen Shelton  
Matt Norton, *Holland & Knight*  
Mick Zawislak, *Daily Herald*

**Absent:**

Brent Paxton

- 2.0 **Pledge Of Allegiance** – Vice Chair, Mary Ross Cunningham led the Pledge of Allegiance.

**Chair Taylor** stated that a timely notice was received from member Chuck Bartels in accordance with the District's policy on electronic meeting attendance, requesting to attend this meeting electronically because of personal illness or disability. He announced that member Bartels was connected via telephone. Hearing no motion to determine that his notice did not comply with the District's policy, Chair Taylor declared member Bartels present and requested a roll call of Committee Members.

**Committee Secretary Shelton** called the roll and 9 Committee Members answered present: Taylor, Cunningham, Bartels, Carlson, Durkin, Hewitt, Martini, Nixon, Rummel.

- 3.0 **Public Comment** – None

- 4.0 **Addenda to the Agenda** – There were no addenda to the agenda.

**President Maine** made remarks regarding the new committee structure.

**John Nelson**, Director of Operations & Infrastructure, introduced members of his department attending the Committee meeting; this is part of our current effort to have all Forest Preserve Staff attend at least one committee meeting to gain understanding about how our organization is governed.

- 5.0 **Executive Director Comments** - Executive Director Kovach distributed a report and commented on:

- Senate bill for real estate conveyance of Black Crown, Prairie Wolf and Oriole Grove will be re-filed;
- Bi-annual *Wild Things Conference* in February will feature three District staff as presenters;
- Level A accreditation was received from PDRMA's loss control award program, PDRMA's highest category;

- Half-way through the fiscal year, the Preservation Foundation has reached 59% of the Annual Fund goal;
- Received a letter from the Illinois Historic Preservation Agency stating that in their opinion, the District's rehabilitation project at the Fort Sheridan parade grounds meets the Secretary of the Interior's "Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings" and they concur in a finding of no adverse effect;
- 2016 Nursery volunteer program summary;
- Public Affairs recently claimed all forest preserve locations on Google Places, giving us the ability to update preserve information displayed on Google searches;
- The Illinois Historic Preservation Agency's opinion is that Lakewood Farms does not have sufficient integrity for listing in the National Register of Historic Places;
- Highlighted the District's Holiday tree recycling program;
- Joint Committee meeting on January 30 at 8:30 a.m. at the Operations and Public Safety facility;
- Annual Volunteer Thank-You Breakfast on February 11 at 10:30 a.m. at Greenbelt Cultural Center;
- Attorney Norton will hold a Commissioner training session on OMA, FOIA & Parliamentary Primer Training following the January 17 Board meeting.

## 6.0 Correspondence – None

## 7.0 Approve Minutes

Approve Minutes from October 31, 2016 Education, Cultural Resources & Public Affairs meeting. Motion by member Carlson, second by member Rummel. Voice vote being had, all in favor, the motion passed unanimously and the minutes were circulated for signatures.

## 8.0 Administration

- 8.1 Recommend approval of a Resolution awarding a Contract for the purchase of computing equipment and services to CDW Government, Inc. of Vernon Hills, IL, with the total purchase price of \$41,562.00. Chief Operations Officer Tully gave a summary of the Resolution. Motion by member Rummel, second by member Hewitt. Voice vote being had, all in favor, the motion passed unanimously.
- 8.2 Recommend approval of a Resolution awarding a Contract via the Illinois Statewide Contract with CDW Government, Inc. of Vernon Hills, Illinois, to supply Microsoft software licensing for three years in the contract amount of \$113,494.50. Chief Operations Officer Tully gave a summary of the Resolution. A discussion was had. Motion by member Cunningham, second by member Nixon. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee for approval.
- 8.3 Recommend approval of a Resolution awarding a Contract to AT&T Corp. for Managed Internet Services for three years in the amount of \$48,598.92. Chief Operations Officer Tully gave a summary of the Resolution. Information Technology Officer, Debbie Boness briefly gave a comparison from the last contract and the need for increased bandwidth. Motion by member Durkin, second by member Carlson. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee for approval.

## 9.0 Education

- 9.1 Recommend approval of a Resolution approving the transfer of cultural items from the Lake County Discovery Museum's collections to the Sault Ste. Marie Tribe of Chippewa Indians. Chief Operations Officer Tully gave a summary of the Resolution. Nan Buckard, Director of Education provided information on the repatriation and process. Motion by member Martini, second by member Carlson. Voice vote being had, all in favor, the motion passed unanimously.

- 9.2 Provide Policy Direction regarding naming the relocated Lake County Discovery Museum. Andrew Osborne, Superintendent of Educational Facilities and Sue Hawkins, Public Affairs Manager, discussed rebranding and the possibility of a new name for the museum. Staff recommended that the new Museum name refer to an important historical figure from Lake County, specifically Bess Bower Dunn (1877-1959). After discussion, the Operations Committee gave staff policy direction to propose a name for the Museum that incorporates both the name “Bess Bower Dunn” and the words “Lake County,” as a reference to the location.

Member Hewitt left the meeting at 10:10 a.m.

## 10.0 Facilities

- 10.1 Recommend approval of a Resolution Awarding a Contract for the Purchase and Installation of a Mobile Storage System and Collection Equipment and Cast-In Place Concrete at the District General Office to Spacesaver Storage Systems, Inc., Fort Atkinson, Wisconsin, in the Contract Price of \$579,560.00. Chief Operations Officer Tully gave a summary of the Resolution. A discussion was had. Motion by member Carlson, second by member Cunningham Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee for approval.
- 10.2 Approve 2017 Residential License Agreements. Chief Operations Officer Tully gave a summary of the Recommendation. A discussion was had regarding the method used for determining the monthly amount. Jim Ballowe, Director of Facilities will look into other options for next year. Motion by member Cunningham second by member Durkin. Voice vote being had, all in favor, the Recommendation passed unanimously.

## 11.0 Natural Resources

- 11.1 Recommend approval of a Resolution awarding a Contract for the Invasive Plant Management 2017 Districtwide Forest Preserves to Liberty Prairie Restorations, LLC Libertyville, Illinois, in the Contract Price of \$100,270.00 and to Homer Environmental, LLC Lockport, Illinois, in the Contract Price of \$102,895.00. Chief Operations Officer Tully gave a summary of the Resolution. Motion by member Durkin, second by member Cunningham. Voice vote being had, all in favor, the motion passed unanimously.
- 11.2 Recommend approval of a Resolution approving a Three-Year Cooperative Service Agreement for Nuisance Wildlife Management with the U.S. Department of Agriculture-Animal and Plant Health Inspection Service-Wildlife Services in a Contract Price not to exceed \$15,000.00 annually. Chief Operations Officer Tully gave a summary of the Resolution Motion by member Rummel, second by member Cunningham Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee for approval.

## 12.0 Operations and Infrastructure

- 12.1 Recommend approval of a Resolution awarding a Contract for the purchase of a 2017 Chevrolet Box Van, a 2017 Chevrolet K2500 Pickup and a 2017 Chevrolet K3500 Pickup from Raymond Chevrolet, Inc., Antioch, Illinois, in an amount not to exceed \$133,781.99. Chief Operations Officer Tully gave a summary of the Resolution. Motion by member Bartels, second by member Durkin. Voice vote being had, all in favor, the motion passed unanimously.

13.0 **Public Safety**

13.1 Recommend approval of a Resolution approving a Two-Year Contract for the purchase of Public Safety Department Uniforms and Accessories to Ray O'Herron Co., Inc., Downers Grove, Illinois. Chief Operations Officer Tully gave a summary of the Resolution. Motion by member Cunningham, second by member Nixon. Voice vote being had, all in favor, the motion passed unanimously and will be forwarded to the Finance Committee for approval.

14.0 **Old Business** -- None

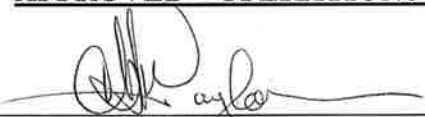
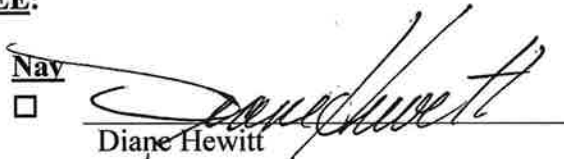
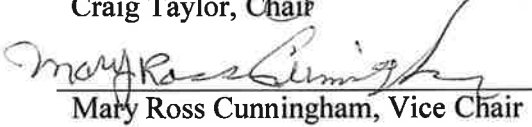
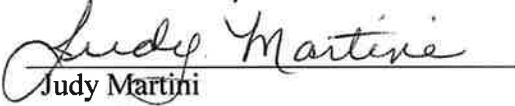
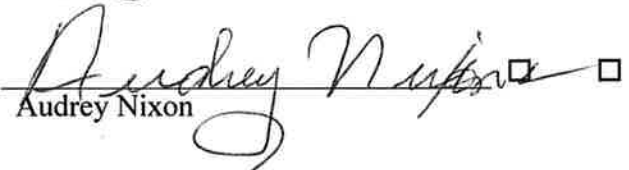


15.0 **Executive Session** -- None

16.0 **Next Meeting**

- Joint Committee Meeting, January 30, 2017 at 8:30 am; Operations & Public Safety Facility, Lindenhurst
- Operations Committee, February 6, 2017 at 9:00 am; General Offices, Libertyville

17.0 **Adjourn** - With no further business; motion by member Cunningham, second by member Carlson, to adjourn. Voice vote had, all in favor, the motion passed unanimously. The meeting adjourned at 10:38 am.

**APPROVED – OPERATIONS COMMITTEE:**

	<u>Yea</u>	<u>Nay</u>		<u>Yea</u>	<u>Nay</u>
 Craig Taylor, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Diane Hewitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Mary Ross Cunningham, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Judy Martini	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____ Chuck Bartels	<input type="checkbox"/>	<input type="checkbox"/>	 Audrey Nixon	<input type="checkbox"/>	<input type="checkbox"/>
 Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ Brent Paxton	<input type="checkbox"/>	<input type="checkbox"/>
 Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____ S. Michael Rummel	<input type="checkbox"/>	<input type="checkbox"/>