

**Lake County Forest Preserve District
Planning Committee
January 8, 2018 - Open Session Minutes**

The Lake County Forest Preserves' Planning Committee met on Monday, January 8, 2018. The meeting was held at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

- 1.0 Call to order** – With a quorum physically present, Chair Carol Calabresa called the meeting to order at 1:02 p.m. and, following the Pledge of Allegiance, established attendance via phone for member Sandy Hart, in compliance with the District's Electronic Attendance Policy.

Members Present:

Carol Calabresa, Chair
Sid Mathias, Vice Chair
Paul Frank
Sandy Hart (via phone)
Linda Pedersen
Craig Taylor
Tom Weber
Jeff Werfel (arrived 1:44)
Terry Wilke

Also Present:

Ann Maine, President
Alex Ty Kovach
Mike Tully
Randy Seebach
Steve Neaman
Jim Anderson
John Nelson
John Tannahill
Mary Kann
Jim Ballowe

Katherine Hamilton-Smith
Nan Buckardt
Ken Jones
Rebekah Snyder
Barb Thompson
Maria Peterson
Frank Harrison
Matt Norton
Julie Gragnani
Mick Zawislak, *Daily Herald*

- 2.0 Pledge of Allegiance** – Member Terry Wilke led the Pledge of Allegiance.

- 3.0 Addenda to the Agenda** – None

- 4.0 Public Comment** – There was no public comment.

- 5.0 Executive Director Report** – Executive Director Kovach reported on:

- Achievement of PDRMA's loss control award, Level A accreditation;
- First meeting of the Foundation's Development Committee;
- 17% increase in the Annual Fund so far this year, acquired 176 new donors;
- President Maine commented on the future importance and vibrancy of the Foundation for long-term support of the District;
- Reservations being taken for spring school field trips in the new museum;
- Civic and Business Leader Visit feedback in the areas of raising awareness, case for support, and practicalities;
- Illinois Supreme Court has allowed a suit involving an injury on a public trail to move forward; PDRMA has reinforced the need to document inspections on District trails; Attorney Norton responded to questions;
- Volunteer Recognition event on February 17 at Greenbelt Cultural Center.

- 6.0 Approval of Minutes** – Motion by member Taylor, second by member Weber to approve the open and executive session minutes from December 4, 2017. Voice vote being had, the motion passed unanimously and the minutes were circulated for signatures.

- 7.0 Correspondence** – None

- 8.0 Payment Approvals** – None

9.0 Old Business

9.1 Recommend approval of Ordinance amending the Rules of the Planning Committee – Mr. Kovach reviewed the revisions to the Planning Committee Rules to address recommendations from the District's auditors. Attorney Norton reminded the committee that the motion to approve the recommendation was made at the previous meeting, followed by a motion to defer the motion to approve to the next meeting. Voice vote being had on the motion to approve made at the previous meeting, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.0 New Business

10.1 Policy direction regarding potential use and/or disposal of four remaining Lake Marie Boat Pier Rights Mr. Kovach provided background, noting that the District acquired rights to 45 boat piers in Lake Marie when it purchased Lake Marie Forest Preserve. Several years ago, the District sold 41 of the 45 pier rights at auction for \$2,000 each, and retained four pier rights for possible use in a future master plan. The Army Corps of Engineers, which has jurisdiction over piers within the Chain O'Lakes, gave the District an extension to either install the piers or dispose of them and the rights to them. The extension expires after the 2018 boating season, and staff recommended disposing of the four remaining pier rights through public auction because there is no plan or funding for public access on the property for the next several years. A general discussion ensued and the consensus of the committee was to have staff contact the Army Corps of Engineers to see if they would consider granting a 10-year extension on the four remaining pier rights. Staff will contact them and report back to the committee.

Member Jeff Werfel arrived at 1:45 p.m.

10.2 Policy direction regarding potential Intergovernmental Agreement with Lake County Division of Transportation (LCDOT) for a variety of transportation, trail and public access-related projects that concern both the District and LCDOT– Planning and Land Preservation Director Randy Seebach provided background on discussions with LCDOT on several projects. By including a number of projects in one IGA, each entity hopes to save both time and legal costs and realize efficiencies by sharing responsibility on certain projects. Mr. Seebach explained the details of each project at Wadsworth Savanna, Grainger Woods, Captain Daniel Wright Woods, Grant Woods, Ray Lake, Greenbelt, and Cuba Marsh Forest Preserves. The project at Cuba Marsh (intersection improvements at the intersection of Ela and Long Grove Roads), includes temporary easements needed by LCDOT, recently came to the attention of staff and was not included in the Committee memorandum but was discussed by the Committee. He asked for committee direction on continuing negotiations with LCDOT on a mutually acceptable IGA for all these projects. A general discussion ensued and Mr. Seebach responded to questions. The committee reached a consensus to proceed with negotiating one master IGA for the projects.

10.3 For Information Only: Sale of 13-acre parcel at McDonald Woods Forest Preserve to Illinois Department of Transportation for the Millburn Bypass project – Mr. Kovach explained that LCDOT offered to reimburse the District \$14,105 for its local share on the project to cover the difference in the District's and IDOT's land values. President Maine has the authority to sign the quit claim deed and has done so.

10.4 Recommend approval of Resolution awarding Contract for Construction of Observation Structure at Spring Bluff Forest Preserve to Integral Construction, Inc., Country Club Hills, Illinois in the Contract Price of \$264,032.00 – Mr. Kovach summarized the observation deck, which is partially funded through an OSLAD grant. He noted that it will be ADA accessible. Motion by member Mathias, second by member Taylor to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.5 Recommend approval of Resolution to Purchase approximately 11.6-acre parcel known as Dubin Investment Company property for \$55,000.00 as an addition to Wilmot Woods Forest Preserve – Mr.

Kovach summarized the property and Ken Jones added that the owner approached the District about selling the property. Jim Anderson noted that the parcel will assist with flood control and as additional buffer to the DPR Trail. Motion by member Taylor, second by member Wilke to approve the recommendation as presented. Voice vote being had, the motion passed unanimously and the recommendation was forwarded to the full Board for approval.

10.6 For Information Only: Review of 10-Year Capital Improvement Plan (CIP) – Mr. Kovach reviewed the status of the projects in the approved 10-year CIP. Projects were broken down into categories of 1) ongoing capital improvement projects; 2) public access/miscellaneous projects; and 3) habitat restoration projects. He showed a county map which illustrated the various locations of the habitat restoration work being done.

Member Weber left the meeting at approximately 2:45 p.m.


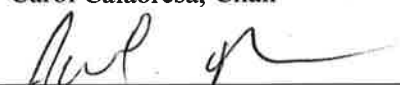
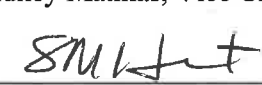

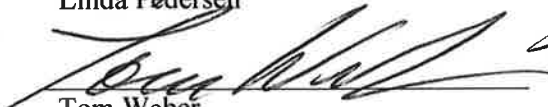


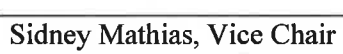

10.7 For Information Only: Presentation by Appraiser Frank Harrison – Mr. Kovach introduced the District's appraiser Frank Harrison, who has been doing appraisal work as needed for the District since the 1970's. He addressed the committee on his observations of the current state of real estate in Lake County. He covered the markets of residential, senior housing, industrial, commercial, and agricultural. In conclusion, he felt that the District is still setting the market price for larger parcels of agricultural land, and there won't be any soaring values in the near future. He then responded to questions from the committee.

11.0 **Executive Session** – Motion by member Mathias, second by member Werfel to go into executive session for the purpose of discussing the purchase or lease of real property. Roll call vote being had, the motion passed by the following vote: AYES: 7, NAYS: 0. Member Sandy Hart ended her telephone connection. The Committee went into executive session at 3:05 p.m. and returned to open session at 3:55 p.m.

12.0 **Next scheduled meetings:** January 29, 2018 Joint Committee meeting; and February 5, 2018

13.0 **Adjourn** – Motion by member Mathias, second by member Taylor to adjourn. Voice vote being had, the motion passed unanimously and the committee adjourned at 3:55 p.m.

Approved:

	<u>YEA</u>	<u>NAY</u>		<u>YEA</u>	<u>NAY</u>
 Carol Calabresa, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
 Paul Frank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Sandra Hart	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Linda Pedersen	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
 Tom Weber	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Jeff Werfel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Terry Wilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
			 Sidney Mathias, Vice Chair		
			 Craig Taylor		